

City Council Regular Meeting Agenda

April 02, 2026 at 6:00 PM

Keene City Hall - Robert G. Cooper Council Chamber
1000 N. Old Betsy Rd., Cleburne, Texas 76031

Live Stream at <https://www.youtube.com/@cityofkeenetexas>

**Samantha Gillin - Place 2, Mayor Pro Tem | Troy Smith - Place 1 | Bob Chapman - Place 3
Rob Foster - Ward 1 | Johnny Shaw - Ward 2 | Chuck Easley - Ward 3**

1. Call to Order, Invocation, Pledge of Allegiance, Pledge to Texas Flag

2. Mayor Announcements

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor.

A. Keene Fire Department will present a "Lifesaving Award" to a Keene resident.

3. Public Comments

Each person in attendance who wishes to speak to the City Council on an item NOT posted on the agenda shall speak during this section.

A speaker card must be filled out and given to the City Secretary before addressing the City Council. Each speaker will be allotted three (3) minutes.

City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the City Council from deliberating or taking action on an item not listed on the agenda. City Council may, however, receive your comments on the unlisted item, ask clarifying questions, respond with facts, and explain policy.

Each person in attendance who wishes to speak to the City Council on an item posted on the agenda shall speak when the item is called forward for consideration.

4. Reports

Informational reports only; no action to be taken.

A. Receive a report from Ahrein Bennett, Texas Health Community Impact (THCI) Program Manager for Johnson County, about the THCI program, available grants, information on the 2025 Community Health Needs Assessment, and information on receiving proposals for grants.

B. City Manager's Comments – Project Hero, Metalplate and Industrial Park, Luz Arauzo Park, Shelly Lane Petition, City Fleet

5. Consent Agenda

All items listed below have been previously discussed, require no deliberation, or are routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council. If discussion is desired, the item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Manager to implement each item in accordance with the staff's recommendation.

A. Consider approval of the minutes of the Keene City Council special meeting held on March 01 and 02, 2026 in Granbury, Texas.

B. Consider approval of the minutes of the regular Keene City Council meeting held on March 05, 2026.

6. Public Hearing Items

There is no public hearing scheduled for this meeting.

7. General

General business items for discussion:

- A. Review, discuss, and consider approval of the second reading of Resolution No. 2026-495 approving the following EDC Type B projects approved by the Keene Community Development Corporation: the purchase and installation of a skate park, the purchase and installation of specific sidewalks in the city, the naming of the pocket park to "Luz Arauzo Park and the purchase and installation of improvements to the park, the purchase and installation of additional secondary outdoor warning sirens, and the purchase and installation of additional lighting at Elisa Carver Park.
- B. Review, discuss, and consider approving the expenditure of up to \$115,000 to repair Well 12.
- C. Review, discuss, and consider action to adopt a revised Boards and Commissions Membership Appointment Policy, amending the section prohibiting Council from being appointed to a board or commission to allow for Council to be appointed in the event there is a shortage of appointed members.
- D. Review, discuss, and give direction to regarding posting a dress code for those who attend and wish to speak to Council or to revise the Rules of Order and Procedure.
- E. Review, discuss, and take action to consider rescheduling or canceling the June 4, 2026, regular Council meeting date due to Administration staff's absences to attend seminars and conferences.

8. Executive Session

Pursuant to the Texas Open Meetings Act, Chapter 551, Texas Government Code, the City Council may recess to Executive Session at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to any posted item and by the following authority:

- A. **Texas Government Code Section 551.071** - Consultation with an attorney for advice about pending litigation (Cause No. DC-C202600174 *Vincent Carl Castro v. City of Keene, Texas, Jonathan Seitz, Troyce Samantha Gillin, Robert Allan Foster, Troy William Smith, Johnny Ray Shaw, Robert Eugene Chapman*)
- B. Texas Government Code Section 551.076** - Deliberation regarding security devices or security audits to deliberate the deployment, or specific occasions for implementation, of security personnel or devices.

9. Reconvene into Open Session

To take action on Executive Session item(s), if any.

10. Requests for Future Agenda Items

11. Adjourn

NOTE: The City Council reserves the right to meet in executive session closed to the public at any time during the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including § 551.071 (private consultation with the attorney for the city); § 551.072 (discussing purchase, exchange, lease or value of real property); § 551.073 – (deliberation regarding prospective gift); § 551.074 (discussing personnel or to hear complaints against personnel); § 551.076 (deliberation regarding security devices or security audit); § 551.087 (discussing economic development negotiations); § 551.089 (deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code). Any decision on such matters will be taken or conducted in open session following the conclusion of the executive session.

This is to certify that a true and correct copy of this Notice of Meeting was posted on the bulletin board at the Keene City Hall, 1000 N. Old Betsy Road, Cleburne, Texas a place readily accessible to the general public at all times and to the City's website www.keenetx.com, in compliance with Chapter 551, Texas Government Code, three business days prior to the start of this meeting.

Date: 03/27/2026 Time: 1:00 PM By: Holly B. Russell
Holly Russell, City Secretary

Accessibility Statement

The Keene City Hall is wheelchair accessible. The entry ramp is at the front, with entry at the front entrance to City Hall. Reasonable accommodation to furnish auxiliary aids or assistance to assist persons with special needs will be provided when seventy-two (72) hours advance notice is given. Please contact the City Secretary's Office at 817-641-3336 ext. 105



City Council Regular Meeting

April 02, 2026, at 6:00 p.m.

Submitted by:

Ahrein Bennett, MPH, CPH, CHES, CHW
Program Manager for Johnson Co.
Texas Health Community Impact

Report Item 4A

SUBJECT:

Receive a report from Ahrein Bennett, Texas Health Community Impact (THCI) Program Manager for Johnson County, about the THCI program, available grants, information on the 2025 Community Health Needs Assessment, and information on receiving proposals for grants.

ATTACHMENTS:

- Introduction to Ms. Bennett

New to Texas Health Community Impact

Meet Ahrein Bennett, our new Program Manager for Johnson County

Ahrein is a proud Johnson County, Texas, native and public health enthusiast.

She obtained her Master of Public Health from the University of North Texas Health Science Center in 2020, and is Certified in Public Health and is a Certified Health Education Specialist (CHES). She also is a Texas Department of State Health Services-certified Community Health Worker.

Prior to joining Texas Health, Ahrein coordinated multiple public health research projects addressing the opioid crisis. Additionally, she reviewed, wrote, and managed grants at a local health department that aimed to improve quality of living for communities that historically have been underserved.

Anchored by faith and family, Ahrein enjoys volunteering at church and game nights with her family.



Ahrein Bennett,
MPH, CPH,
CHES, CHW
She/her/hers

Who is Texas Health Community Impact?

We invest in local organizations that join forces to creatively tackle barriers impacting a community's health and well-being.

We are:

- Data-driven—leveraging the [Texas Health Community Health Needs Assessment](#) and additional reliable sources
- Upstream collaborators
- Addressing social determinants of health
- Disruptive—acting as a catalyst for change

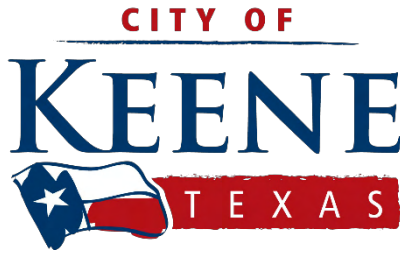
How do we transform lives?

We connect, convene and catalyze.

Learn more by visiting:

TexasHealth.org/Community-Health/Community-Impact





City Council Regular Meeting

April 02, 2026, at 6:00 p.m.

Submitted by:

Jonathan Seitz, City Manager
citymanager@keenetx.com

Report Item 4B

SUBJECT:

City Manager's Comments – Project Hero, Metalplate and Industrial Park, Luz Arauzo Park, Shelly Lane Petition, City Fleet

BACKGROUND:

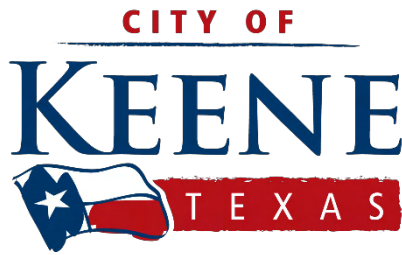
- Project Hero has a tradition of coming through Keene for more than 11 years. They support community based rehabilitation and recovery programs for veterans as well as raise awareness of the national PTSD mental health crisis to make a difference in the lives of Veterans and First Responders along with their families. They have built more than 200 adaptive bikes for injured Veterans, donated more than 2,500 bikes to Veterans and logged more than 30,000 bicycling miles in 30 states and 6 countries to bring hope, recovery and resilience in support of America's Healing Heroes.
- Metalplate was looking for a location to build a galvanizing steel manufacturing facility bringing roughly 50 to 80 new jobs initially with an additional 100 in the next few years totaling 180 jobs.
- Luz Arauzo Pocket Park donated by Gary Heinrich is now in the process of being built out including perimeter fence, playground equipment, picnic tables and Grill to start with.
- Citizens living on Shelly Drive delivered a petition to have the city address improper stormwater drainage on their properties.
- The cities aging fleet averaging 17 years old was addressed in this fiscal years budget by partnering with Enterprise Fleet. Cars are beginning to get delivered.

FINANCIAL IMPACT:

- Sale of property in Industrial Park will bring in \$900,000 to the Type A Board and will be used to address the roadways into the park.
- Early indications with the cities new fleet program will come in as a cost savings of \$127,000 under budget.

ATTACHMENTS:

none



City Council Regular Meeting

April 02, 2026, at 6:00 p.m.

Submitted by:

Holly Russell, City Secretary
citysecretary@keenetx.com

Consent Agenda Item 5A

SUBJECT:

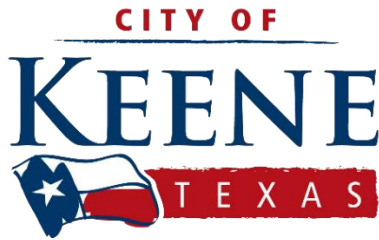
Consider approval of the minutes of the Keene City Council special meeting held on March 01 and 02, 2026 in Granbury, Texas.

RECOMMENDATION:

Staff recommend approval of this item, or discuss corrections to be made.

ATTACHMENTS:

- DRAFT – Minutes of the Special Council Meeting held March 01 and 02, 2026



City Council Training Minutes

March 01, 2026 at 3:00 PM

March 02, 2026, at 8:00 AM

Hilton Garden Inn - Granbury, Verandah Ballroom,
635 E. Pearl Street, Granbury, Texas 76048

No recording was made for this meeting.

Members present: Samantha Gillin, Mayor Pro Tem; and Council Members Bob Chapman, Chuck Easley, Rob Foster, and Troy Smith.

Members absent: Council Member Johnny Shaw

City Staff participating: Jonathan Seitz, City Manager; Holly Russell, City Secretary; Sandra Overstreet, HR Director; Mira Lam, Finance Director; Don Martin, Director of Development & Neighborhood Services; Chief James Kidd, Keene Police Department; Chief Dan Warner; Keene Fire & Rescue; Derek Malone, Public Works Director; Keith Barrow, Digital Marketing Coordinator; and Cari Warwick, Management Assistant.

1. Call to Order and Invocation

Mayor Pro Tem Gillin called the meeting to order at 3:00 p.m.

2. Public Comments

No public comments were made.

3. General

- A. *Review results of the Personality DISC Profiles and Transactional Analysis, and how these relate to individual communication styles. Discussion to be led by Frank Gustafson, Sandler by Strategic Training Partners, Inc.*

Jonathan Seitz, City Manager, introduced guest speaker Frank Gustafson, who led the discussion on interpreting each person's DISC Analysis, and how it applies to effective communication between each personality style. There was a brief recess break called at 4:32 p.m. Mayor Pro Tem Gillin then resumed the meeting at 4:39 p.m. Mr. Gustafson wrapped up the program with an explanation of Transactional Analysis and how it relates to communication and meeting management. Council and staff asked questions about the topic, and there was no action taken on this item.

- B. *The meeting will recess for the evening at approximately 6:00 p.m., March 01, 2026. Council will attend dinner and breakfast together during the recess and no business will be conducted, there will be no deliberation, no action taken and no city business items discussed during the training.*

Mayor Pro Tem Gillin recessed the meeting for the evening at 5:20 p.m., and announced that the meeting would resume at the same meeting location at 8:00 a.m. the next morning.

Mayor Pro Tem Gillin called the meeting to order at 8:02 a.m., on Monday, March 2, 2026. There was a motion to include in the minutes that staff and Council held a short devotional prior to the meeting being called to order, and was seconded. The motion carried unanimously. Motion

made by Council Member Foster, seconded by Council Member Easley. All members voted in favor.

Mayor Pro Tem announced that there was a request to change the order of the agenda to accommodate the City Attorney's and City staff schedules by beginning with agenda item 3E, *Department Reports and Goals*. The request received a motion from Council Member Easley and was seconded by Council Member Foster. The motion carried with all members voting in favor.

- E. *Receive brief reports and 2026 Goals from each Department Director: Administration, City Secretary, Development including Code Enforcement, Finance including Court, Fire & Rescue, Human Resources, Police including Animal Control, Public Works.*

Each Director gave a very brief overview of their department, highlighting some of their recent achievements and set of goals for 2026. Council asked questions about each department, and there was no action taken on this item.

Mayor Pro Tem Gillin called for a brief recess at 10:09 a.m. The meeting was called back to order at 10:22 a.m.

- C. *Receive training on the Texas Open Meetings Act (TOMA), Public Information Act (PIA) as it pertains to Council, Confidentiality, and Rules of Order and Procedure. Training and discussion to be led by City Attorney, Messer & Fort.*

Melissa Cranford, attorney with Messer and Fort, gave an overview of the Texas Open Meetings Act, discussing agenda postings, public comments, and Executive sessions; and discussed with Council about being mindful not to create accidental quorums or walking quorums. Council and staff asked questions about the topic, and there was no action taken on this item.

- D. *Receive training concerning the First Amendment and social media. Training to be led by City Attorney, Messer & Fort.*

Ms. Cranford explained the public's right to free speech, and the government's requirement to hear the public. She cited case law and examples that illustrated situations in which Council may also experience. She discussed how elected official and employees should conduct their presence on social media, and clarified what types of speech are protected and which are not. Council and staff asked questions about the topic, and there was no action taken on this item.

Mayor Pro Tem called for a brief recess at 12:38 p.m., and called the meeting back to order at 1:02 p.m.

- F. *Review and discuss the City Goals and Fiscal Year 2026 Budget. Discussion will be led by Jonathan Seitz, City Manager.*

Mr. Seitz gave an overview of recent city activities, expenditures and revenue, and highlighted upcoming projects and programs for Fiscal Year 2026 (FY26). He facilitated discussion with Council about their goals for the city and possible impact to the future budgeting. Council and staff asked questions about the topic to seek clarification, and there was no action taken on this item.

Mayor Pro Tem Gillin called for a brief recess at 2:29 p.m., and called the meeting back to order at 2:46 p.m.

- G. *Receive a report from Keith Barrow, Digital Marketing Coordinator, about the general communications plan for the City of Keene to engage citizens and improve open government/transparency.*

Keith Barrow, Digital Marketing Coordinator, introduced himself and gave Council an overview of the communications plan he has been drafting for the City. He shared data on the City's social media activities, and also shared information on the branding kit staff will utilize to keep everything uniform. Council and staff asked questions about the topic, and there was no action taken on this item.

- H. *Should time allow, receive questions from Council on any of the topics or items discussed. No action will be taken.*

Mr. Seitz thanked Council for their participation and great discussion during the meeting and asked if there were any more questions they may have on the items discussed. There were none.

4. **Executive Session**

Council did not hold an executive session.

5. **Reconvene into Open Session**

There were no items requiring action.

6. **Adjourn**

Mayor Pro Tem asked if there was any further business, to which there was none, and adjourned the meeting at 4:05 p.m.

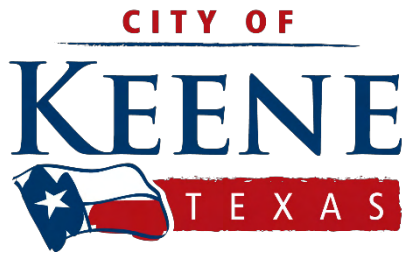
Approved on this the 2nd day of April 2026.

APPROVED:

Samantha Gillin, Mayor Pro Tem

ATTEST:

Holly Russell, City Secretary



City Council Regular Meeting

April 02, 2026, at 6:00 p.m.

Submitted by:

Holly Russell, City Secretary
citysecretary@keenetx.com

Consent Agenda Item 5B

SUBJECT:

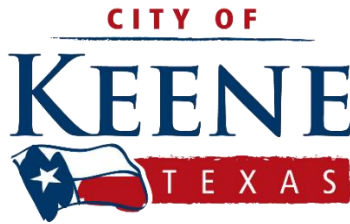
Consider approval of the minutes of the regular Keene City Council meeting held on March 05, 2026.

RECOMMENDATION:

Staff recommend approval of this item, or discuss corrections to be made.

ATTACHMENTS:

- DRAFT – Minutes of the regular Council Meeting held March 05, 2026



City Council Regular Meeting Minutes

March 05, 2026 at 6:00 PM

Keene City Hall - Robert G. Cooper Council Chamber
1000 N. Old Betsy Rd., Cleburne, Texas 76031

Recorded Live Stream Available at <https://www.youtube.com/@cityofkeenetexas>

Members present: Samantha Gillin, Mayor Pro Tem; and Council Members Bob Chapman, Chuck Easley, Rob Foster, Johnny Shaw, and Troy Smith.

City Staff present: Jonathan Seitz, City Manager; Holly Russell, City Secretary; Sandra Overstreet, HR Director; Mira Lam, Finance Director; Don Martin, Director of Development & Neighborhood Services; Lt. Robert Steele, Keene Police Department; Chief Dan Warner; Keene Fire & Rescue; Keith Barrow, Digital Marketing Coordinator.

1. Call to Order, Invocation, Pledge of Allegiance, Pledge to Texas Flag

Mayor Pro Tem Gillin called the meeting to order at 6:02 p.m. and Council Member Smith gave the invocation.

2. Mayor Announcements

Mayor Pro Tem Gillin announced there is a low cost vaccine clinic scheduled for Saturday, March 7, at 10:00 a.m., in the Community Center.

3. Public Comments

Kevin Romanelli, 1501 Gleeson, spoke about citizens needing to dress appropriately when speaking at Council meetings since the viewing audience may be young.

4. Reports

Informational reports only; no action to be taken.

A. City Manager's Comments – Council and Director Training Report, Partnership with Local Youth Association and ball field improvement, Audit Update, Lisa Parrish Recognition Party.

Jonathan Seitz, City Manager, gave a brief report on the success of the Council Training that was held March 1st and 2nd, and thanked Council for their participation; explained the partnership with the Joshua Athletic Association to allow Keene youth to participate in baseball and to assist with the baseball field improvements and care; explained the status of the IRS audit and the Fiscal Year 2024 and Fiscal Year 2025 annual audits; and gave a "thank you" to all those involved with planning and those who attended the reception for Mayor Parrish.

Council Member Smith thanked Mr. Seitz for the training and appreciated the vast amount of information shared and communication with the Directors. Council Member Foster thanked Cari Warwick, Management Assistant, for her work in coordinating the scheduling of the training. There was question about if the City had changed auditors, to which Mr. Seitz answered that it is a new auditor that was approved by Council at a past meeting, and they are diving deeper than previous companies did in the past.

5. Public Hearing Items

There was no Public Hearing held during this meeting.

6. Consent Agenda

All items listed below have been previously discussed, require no deliberation, or are routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items. Items to be withdrawn from the Consent Agenda for separate discussion by the City Council. If discussion is desired, the item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Manager to implement each item in accordance with the staff's recommendation.

- B. Consider approval of the Memorandum of Understanding (MOU) between the Keene Police Department and the Keene ISD Police Department for the 2025-2026 school year.*
- C. Consider approval of Ordinance No. 2026-691 updating the masonry requirements listed in Ordinance No. 2023-665 as approved at the January 15, 2026 meeting.*
- D. Consider receipt and acceptance of the Keene Police Department's 2025 Racial Profiling Report.*
- E. Consider approval of a resolution authorizing continued participation with the Steering Committee of Cities Served by Atmos.*
- F. Consider approval of a resolution authorizing continued participation with the Steering Committee of Cities Served by Oncor.*

There was a motion to approve Consent Agenda Items B-F as presented and seconded. The motion carried unanimously.

Motion made by Foster, Seconded by Easley.

Voting Yea: Mayor Pro Tem Gillin, Chapman, Easley, Foster, Smith, Shaw

- A. Consider approval of the minutes of the regular Keene City Council meeting held on February 05, 2026.*

City Secretary Holly Russell had requested that Item A be removed for discussion and explained that she has not completed the information pertaining to the Financial Report given and read the sentence that was added to the minutes. A motion was made to accept the revised minutes as presented, and was seconded. The motion carried unanimously.

Motion made by Foster, Seconded by Shaw.

Voting Yea: Mayor Pro Tem Gillin, Chapman, Easley, Foster, Smith, Shaw

7. General

General business items for discussion:

- A. Review, discuss, and take action on a resolution authorizing the submission of an application to the Texas Department of Agriculture for the 2026 TxCDBG Downtown Revitalization Program and authorizing the designation of a downtown district area.*

Mr. Seitz introduced Kristen Boswell, Grant Administrator with PMI. Ms. Boswell explained the proposed area recommended to be designated as "downtown Keene" for the Downtown Revitalization Grant. Phase One requires a resolution to apply for the \$1 million grant, agree to provide the \$50,000 in matching funds if awarded, and designates an area as the downtown area for Keene. The proposed area encompasses area north of the University, as well as South of the University since the grant allows for road and sidewalk

improvements. Council asked about the timeline and processes involved with the grant, to which Ms. Boswell gave a thorough overview.

A motion was made to approve Resolution No. 2026-496 authorizing the submission of an application to the Texas Department of Agriculture for the 2026 TxDBG Downtown Revitalization Program and authorizing the designation of a downtown district area, and seconded. The motion carried.

Motion made by Foster, Seconded by Shaw.

Voting Yea: Mayor Pro Tem Gillin, Chapman, Easley, Foster, Smith, Shaw

- B. Review, discuss, and consider action on a resolution and agreement for allowing the use of city-owned property for use by a local non-profit as a community garden space.*

Mr. Seitz introduced this item, and introduced Joveta Kanion with Nature's Open Door Outreach Services. It was explained that the nonprofit group wished to lease the city-owned property on Texas Avenue to create a community garden. Ms. Kanion explained the plan for the community garden, and the benefits of gardening for all ages. Don Martin, Director of Neighborhood and Development Services, explained that the organization needs to be in place and have their pertinent documents in place for the formal creation of the organization. City staff are very supportive of the plan and wish to assist the program.

A motion was made to approve Resolution No. 2026-488 allowing the City to lease city-owned property to Nature's Open Door Outreach Services, Inc, and approve the agreement for allowing the use of the related city-owned property for use as a community garden space; and was seconded.

Motion made by Chapman, Seconded by Easley.

Voting Yea: Mayor Pro Tem Gillin, Chapman, Easley, Foster, Smith, Shaw

- C. Review, discuss, and consider action to approve Rob Foster, Council Member – Ward I, to be the presiding member of Council Meetings should Mayor Pro Tem Gillin be absent, and approve a resolution adding him as the second Council Member signatory to all City of Keene bank accounts at Pinnacle Bank.*

Holly Russell, City Secretary, explained that this item is general housekeeping to set in place who would preside over a Council meeting in accordance with the adopted Rules of Order and Procedure should the Mayor Pro Tem be absent. It also sets up a second Council Member as signatory on the city's bank accounts in the event that Ms. Gillin is not available to sign checks or approve payments.

A motion was made to approve Rob Foster, as the senior-most serving Councilmember, to serve as the presiding member over Council Meetings in the absence of the Mayor Pro Tem, and approve Resolution No. 2026-487 adding him as the second Council Member signatory to all City of Keene bank accounts at Pinnacle Bank, and seconded. The motion carried unanimously.

Motion made by Smith, Seconded by Shaw.

Voting Yea: Mayor Pro Tem Gillin, Chapman, Easley, Smith, Shaw

Abstaining: Foster

- D. Review, discuss, and consider action to adopt a revised Boards and Commissions Membership Appointment Policy, striking the section prohibiting Council from being appointed to a board or commission.*

Ms. Russell explained that the City Attorney revised the Council's Appointment Policy based on the only direction that was given from the January meeting, which was to strike the portion that prohibited a Council Member from being appointed to a Board. Council may approve the revised draft or give further direction to the City Attorney for another revision. Council Member Chapman spoke against the revision, and Council Member Shaw agreed that the Board appointments needed to be open to more citizens. Council Member Easley spoke to the State's recommendation of Council being active on Boards. He would like to be able to fall back on Council Member appointments should there be no citizens applying to serve and there be a need for Board Members.

Paul Gnadt, resident, spoke to the importance of allowing the places to be given to residents who wish to serve rather than appointing a Council Member.

The idea of Council as reserve members seemed favorable. Council asked that the attorney revise the policy to include Council as a reserve member or an alternate should there be a need. There was no action on this item.

- E. Review, discuss, and approve the first reading of a resolution approving the following EDC Type B projects approved by the Keene Community Development Corporation: the purchase and installation of a skate park, the purchase and installation of specific sidewalks in the city, the naming of the pocket park to "Luz Arauzo Park and the purchase and installation of improvements to the park, the purchase and installation of additional secondary outdoor warning sirens, and the purchase and installation of additional lighting at Elisa Carver Park.*

Mayor Pro Tem Gillin asked Ms. Russell to read Resolution No. 2026-495 and then asked Council if there was any discussion on the item. Council Member Chapman spoke concerning about the skate park and does not believe the city is ready for such a facility. Council Member Smith had questions for the police and fire departments, asking about the location of the skate park in reference to the feasibility of responding to an incident and asked about the possibility of nuisances increasing if a skate park was opened. Chief Warner responded he did not believe that the location would be an issue and that the bridge can handle the load weight of the ambulance. Lt. Steele responded that a gathering at the skate park would not be different than a gathering on the basketball courts. Officers could handle a situation should it arise, as they would anywhere else. There was question about past discussion of a splash pad, and Mr. Martin explained that the idea slowly died because of the extreme amount of maintenance and costs that a splash pad requires and that it can only be used for a few months of the year.

A motion was made to approve the first reading of Resolution No.2026-495 approving of the Keene EDC Type B Board project expenditures and naming of Luz Arauzo Park, and seconded. The motion carried.

Motion made by Foster, Seconded by Shaw.

Voting Yea: Mayor Pro Tem Gillin, Chapman, Easley, Foster, Shaw

Voting Nay: Smith

- F. Review, discuss, and consider approval of reappointments of Donnie Beeson, Daniel Gathings, Gary Heinrich, and Nellie Youngberg to the EDC Type B Board for a two-year term ending March 2028.*

A motion was made to approve the reappointments of Donnie Beeson, Daniel Gathings, Gary Heinrich, and Nellie Youngberg to the EDC Type B Board for a two-year term ending March 2028, and seconded. The motion carried.

Motion made by Foster, Seconded by Easley.

Voting Yea: Mayor Pro Tem Gillin, Chapman, Easley, Foster, Smith, Shaw

- G. Review, discuss, and consider approval of reappointments of Stephanie Flannery, Gilbert Perez, and Carter Schwarz to the Planning & Zoning Commission for a two-year term ending March 15, 2028.*

A motion was made to approve the reappointments of Stephanie Flannery, Gilbert Perez, and Carter Schwarz to the Planning & Zoning Commission for a two-year term ending March 15, 2028, and was seconded. The motion carried.

Motion made by Smith, Seconded by Foster.

Voting Yea: Mayor Pro Tem Gillin, Chapman, Easley, Foster, Smith, Shaw

8. Executive Session

There was no recess for an Executive Session.

9. Reconvene into Open Session

There were no items needing action.

10. Requests for Future Agenda Items

Consider adding a dress code to the Rules of Order and Procedure for all.

11. Adjourn

Mayor Pro Tem Gillin asked if there was any further business to discuss. There being none, she adjourned the meeting at 7:38 p.m.

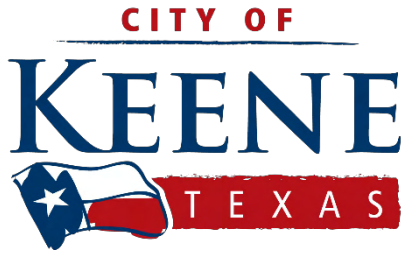
Approved on this the 2nd day of April 2026.

APPROVED:

Samantha Gillin, Mayor Pro Tem

ATTEST:

Holly Russell, City Secretary



City Council Regular Meeting

April 02, 2026, at 6:00 PM

Submitted by:

Jonathan Seitz, City Manager
citymanager@keenetx.com

Don Martin, Dev. Dir.
dmartin@keenetx.com

Discussion Report Item 7A

SUBJECT:

Review, discuss, and consider approval of the second reading of Resolution No. 2026-495 approving the following EDC Type B projects approved by the Keene Community Development Corporation: the purchase and installation of a skate park, the purchase and installation of specific sidewalks in the city, the naming of the pocket park to "Luz Arauzo Park and the purchase and installation of improvements to the park, the purchase and installation of additional secondary outdoor warning sirens, and the purchase and installation of additional lighting at Elisa Carver Park.

BACKGROUND:

The Type B Board conducted a public hearing on November 18, 2025, for the projects of creating a skate park, adding specific sidewalks to the city, and improvements to the Fourth Street Pocket Park. They voted to approve these projects and to recommend approval by Council at their December 16, 2025, meeting. A second public hearing was held at the EDC Type B Board meeting on February 17, 2026, to consider the projects of additional outdoor warning sirens and additional lighting to Elisa Carver Park. The Board approved the projects and recommend Council approve of the projects. A resolution with all five projects is brought to the Council for Consideration and the first reading was approved on March 05, 2026, and this evening will be the required second reading of the resolution and action.

ATTACHMENTS:

- DRAFT – Resolution approving of the Type B Board projects
- Public Notice of the public hearing held November 18, 2025
- Minutes of the EDC Type B Board meeting held November 18, 2025
- Minutes of the EDC Type B Board meeting held December 16, 2025
- Public Notice of the public hearing held February 17, 2026
- DRAFT - Minutes of the EDC-B Board meeting held February 17, 2026

CITY OF KEENE, TEXAS
RESOLUTION NO. 2026-495

A RESOLUTION OF THE CITY OF KEENE CITY COUNCIL APPROVING AND AUTHORIZING THE FOLLOWING TYPE B PROJECTS: THE KEENE COMMUNITY DEVELOPMENT CORPORATION (“KCDC”) WILL PROVIDE FUNDS FOR: TWO ADDITIONAL OUTDOOR SECONDARY WARNING SIRENS, ADDITIONAL LIGHTING TO ELISA CARVER PARK, IMPROVEMENTS TO THE LUZ AROUZO PARK, THE CREATION OF A SKATE PARK, AND THE ADDITION OF SIDEWALK TO THE CITY.

WHEREAS, the Board of Directors of the KCDC, a Type B economic development corporation, has initially approved the following projects, subject to final approval after conducting a public hearing as required by law: to provide funds for the purchase and installation of a skate park and related amenities in the amount not to exceed \$300,000, to provide funds for the purchase and installation of additional sidewalks in the City in an amount not to exceed \$200,000, to provide funds for the improvement of the greenspace to be known as “Luz Arauzo Park” to be used as community space, in an amount not to exceed \$50,000, to provide funds for the purchase and installation of secondary outdoor warning sirens in an amount not to exceed \$100,000, and to provide funds for the purchase and installation of additional lighting to the Elisa Carver Park complex and parking in an amount not to exceed \$194,000 (hereinafter the “Projects”); and

WHEREAS, the Board of Directors of the KCDC found and determined that the Projects are permissible projects pursuant to the Development Corporation Act, Chapter 505; and

WHEREAS, the City Council of the City of Keene also finds and determines that the Projects are permissible projects pursuant to the Development Corporation Act, Chapter 505.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEENE:

Section 1. That the findings and premises contained in the preamble above are hereby deemed to be true and correct.

Section 2. That public hearings on the undertaking of the Projects were held by the KCDC during a meeting of the Board of Directors and that notice of the public hearings was published as required by law.

Section 3. That this resolution will come back to the City Council for final approval on second reading after the Board of Directors has approved the Projects after conducting the public hearings on the Projects.

Section 4. That the City Council finds and determines that the Projects are permissible projects pursuant to the Development Corporation Act, Chapter 505 and the City Council hereby approves and authorizes the Projects as described in this Resolution.

PASSED AND ADOPTED, on first reading this the 5th day of March, 2026.
PASSED AND ADOPTED, on second reading this the 2nd day of April, 2026.

Samantha Gillin, Mayor Pro Tem

ATTEST:

Holly Russell, City Secretary

CLASSIFIEDS

cleburnetimesreview.com

Email: bhughes@weatherforddemocrat.com

Phone: 817-594-7447 ext 217

Public Notices

Public Notices

Public Notices

Public Notices

CONSTABLE’S SALE

THE STATE OF TEXAS
COUNTY OF JOHNSON

By virtue of Orders of Sale issued out of the Honorable 249th, 18th & 413th District Courts of Johnson County, Texas in Precinct 1, in the cause numbers listed below, by the Clerk thereof, and to me as Constable, directed and delivered, I will proceed to sell between the hours of 10:00 A.M. and 4:00 p.m. on November 4, 2025 at the West Door of the Johnson County Courthouse, in Cleburne, Texas, the following described properties (referenced by Volume and Page in Johnson County Deed records), to wit:

DEFENDANTS	PROPERTY DESCRIPTION	CAUSE #
ESTATE OF BILLIE JO ALESHIRE MARK TRUETT JOHNSON	N 1/2 OF LOT 9 & 10, BLOCK H, FAIRFIELD ADDN AKA LOTS 9 & 10, BLOCK 781, ORIG TOWN CLEBURNE 1304 N. WOOD ST VOL 766, PAGE 85 126-2800-41210	DC-T202400059
EST OF GARY LEE SPENCE FELICIA ANGELICA ROSS PAMELA SPENCE BRENAYA, LLC CAPITAL ONE BANK, NA FRANKLIN W CRAM	1 ACRE, ABST 129, TR 1A23, E. CROCKETT SURV AKA BLACKBERRY SPRINGS ADDN, LOT 23, INCLUDING IMPROVEMENTS 3833 CR 911 INSTR #2012-23906 126-0129-10110	DC-T202200273

All properties above levied upon the 8th day of October, 2025, as the property of those person's listed above and other unknown owners, heirs, and successors in the title to satisfy taxes, penalties, and interest and all cost.

GIVEN UNDER MY HAND THIS 7th DAY OF OCTOBER, 2025.

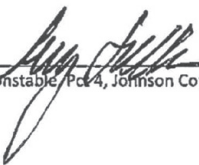
By: 
Constable, Pct 1, Johnson County, Texas

By virtue of Orders of Sale issued out of the Honorable 249th, 18th & 413th District Courts of Johnson County, Texas in Precinct 4, in the cause numbers listed below, by the Clerk thereof, and to me as Constable, directed and delivered, I will proceed to sell between the hours of 10:00 A.M. and 4:00 p.m. on November 4, 2025 at the West Door of the Johnson County Courthouse, in Cleburne, Texas, the following described properties (referenced by Volume and Page in Johnson County Deed records), to wit:

DEFENDANTS	PROPERTY DESCRIPTION	CAUSE #
ESTATE OF JUDY LANETTE GANDY WEATHERFORD ESTATE OF JAMES LEE WEATHERFORD AKA JIMMY LEE WEATHERFORD KYLE TRAVIS PETERSEN	0.721 ACRES, ABST 803, WILLIAM C. SPYERT SURV 12120 FM 2258 VOL 1396, PAGE 850 126-0803-00035	DC-T202100227
ESTATE OF ROBERT E. LEE EST OF JOAN E. LEE EST OF CLAIRE ELIZABETH KNUDSEN DANIEL LEE PHILLIP JOHN KNUDSEN PETER WILLIAM KNUDSEN ANA CABRERA LAURA NORVILL LINDA BOSSIE	LOT 13, BOCK 3, BROADVIEW ADDN, SECT 5, CITY OF KEENE 628 LEWIS LN VOL 2037, PAGE 602 126-3608-00530	DC-T202200144
JOHN HERMAN POSEY AKA JOHNNY POSEY SYLVIA ANN POSEY JUDITH MAY JAMISON TERANCE ALLEN VERLO CHANCE SKY MURROW KELSY DON MURROW EST OF HOWARD PALMER VERLO EST OF ELEANOR C. VERLO EST OF BRYAN PATTERSON EST OF TRACY RENEE MURROW CINDY TERRY JASON PATTERSON	LOTS 13 & 14, BLOCK 7, WALLEN SUBDIV SECT 2, INCLUDING IMPROVEMENTS 103 TEXAS AVE VOL 3496, PAGE 686 126-3679-02040	DC-T202300123
ZAE E DENNIS DIAZ SALAZAR	LOT 77, BLOCK S, HOMESTEADS ADDN, PHASE X 8608 MELINDA DR VOL 4233, PAGE 61 126-2372-20770	DC-T202400067

All properties above levied upon the 7th day of October, 2025, as the property of those person's listed above and other unknown owners, heirs, and successors in the title to satisfy taxes, penalties, and interest and all cost.

GIVEN UNDER MY HAND THIS 7th DAY OF OCTOBER, 2025.

By: 
Constable, Pct 4, Johnson County, Texas

NOTICE TO ALL PERSONS HAVING CLAIMS AGAINST THE ESTATE OF DELLA HALFMANN, AKA DELLA MAE MILLICAN-HALFMANN, DECEASED

Notice is hereby given that original Letters Testamentary for the Estate of DELLA HALFMANN, aka DELLA MAE MILLICAN-HALFMANN, were issued to DOUGLAS ALLEN MILLICAN on October 1st, 2025, in Cause No. CC-P202526304 pending in County Court at Law No. 2 of Johnson County, Texas.

Claims may be presented in care of the attorney for the Estate addressed as follows:

DOUGLAS ALLEN MILLICAN
c/o Brittany M. Taylor
Brackett & Ellis
100 Main Street
Fort Worth, Texas 76102-3090

All persons having claims against this Estate which is currently being administered are required to present them within the time and in the manner prescribed by law.

DATED the 15th day of October, 2025.

BRACKETT & ELLIS
A Professional Corporation
By: /s/ Brittany M. Taylor
State Bar No. 24073513
Madison K. Craig
State Bar No. 24126310
Michael W. Sweet
State Bar No. 24029855
100 Main Street
Fort Worth, Texas 76102-3090
(817) 338-1700
Facsimile: (817) 870-2265
btaylor@belaw.com
mcraig@belaw.com
msweet@belaw.com
Attorneys for Applicant

PUBLIC NOTICE

Burleson ISD will be accepting proposals as listed below. You can apply for the bid electronically at <https://burlesonisd.ionwave.net/>

Description
RFP 2324-03-B Educational Consultants
Due Date/Time
November 19th, 2025 12pm cst

Description
RFP 2526-01 Student Transportation Services
Due Date/Time
November 17th, 2025 10am cst

NOTICE OF PROJECTS & PUBLIC HEARING Keene Community Development Corporation, a Type “B” Economic Development Sales Tax Corporation

The Keene Community Development Corporation, a Type “B” Economic Development Corporation, hereby gives notice, pursuant to Texas Local Government Code 505.158 and 505.159 that the Corporation proposes the use of sales tax proceeds to fund the following projects during a meeting to be held on: **November 18, 2025, at 3:30 P.M.** in the Keene City Hall, Robert G. Cooper Council Chambers, 1000 N. Old Betsy Rd, Cleburne, Texas 76031

1. To provide funds for the purchase and installation of a skate park and related amenities in an amount not to exceed \$300,000; and
2. To provide funds for the purchase and installation of a memorial bench in memory of Matthew Davis in amount not to exceed \$5,000; and
3. To provide funds for the purchase and installation of additional sidewalks in the City, in an amount not to exceed \$200,000; and
4. To provide funds for the improvement of the greenspace known as the “Pocket Park” to be used as community space, in an amount not to exceed \$50,000; and
5. To possibly consider donating a parcel of land to the City of Keene, owned by the Type B board at 526 Wallen Ridge Road for an additional park, approximately 2.197 acres zoned SF-2 (Single Family Two), leaving the remaining approximately 2.700 acres for Commercial development zoned C-2.

The Keene Community Development Corporation will conduct a public hearing during a meeting to solicit citizen input regarding the proposed projects and general proposed projects described above. Interested citizens are encouraged to attend and offer their comments.

For further information or to offer comments in writing please contact: Don Martin, Director of Neighborhood & Development Services, at dmartin@keenetx.com.

PUBLIC NOTICE

Burleson ISD will be accepting proposals as listed below. You can apply for the bid electronically at <https://burlesonisd.ionwave.net/>

Description
RFP 2324-08-B Athletics: Uniforms, Training Supplies & Equipment-B
Due Date/Time
November 19th, 2025 2pm cst

CITATION BY PUBLICATION THE STATE OF TEXAS County of Johnson

NOTICE TO DEFENDANT: "You have been sued. You may employ an attorney. If you or your attorney do not file a written answer with the clerk who issued this citation by 10:00 am on the Monday next following the expiration of 42 days after the date this citation was issued, a default judgment may be taken against you."

To: UNKNOWN HEIRS AT LAW OF CHRIS ANDERSON, DECEASED

YOU ARE HEREBY COMMANDED to appear before the 249th Judicial District Court of Johnson County, Texas in the Courthouse in the City of Cleburne, Texas at or before 10:00 o'clock A.M. Monday, the 10th day of November, 2025, being the Monday next after the expiration of forty-two days after this citation is issued, and you are hereby required then and there to appear and file written answer to the Petition, filed in said Court on August 4, 2025, in suit numbered DC-C202500612 on the docket of said court, wherein Deutsche Bank National Trust Company, as Trustee for Home Equity Mortgage Loan Asset-Backed Trust, Series SPMD2004-B, Home Equity Mortgage Loan Asset-Backed Certificates, Series SPMD 2004-B, Plaintiff, v. Chris Anderson and Lori Anderson and The Heirs at Law of Chris Anderson, Deceased, Defendants.

The Petition seeks an order to foreclose the lien on the property and assert a claim to the property located at 2929 County Road 615, Alvarado, TX 76009 and legally described as: Being A 5.0 Acre Tract Of Land Out Of The J. Balch Survey, Abstract No. 51, In Johnson County, Texas, And Being A Portion Of A 21.791 Acre Tract Of Land Out Of Said Survey Conveyed By Solly B. Hill Et Ux, Vella Hill To James K. Bishop Et Ux, Retha Fay Bishop By Deed Recorded In Volume 520, Page 705, Deed Records, Johnson County, Texas, And Being More Particularly Described By Metes And Bounds As Follows: Beginning At A Point In The Southerly Line Of Said Bishop Tract And In County Road No. 615, Said Point Being North 61 Degrees 22 Minutes East, 102.38 Feet From The Southwest Corner Of Said Bishop Tract;

Thence North 30 Degrees 00 Minutes West, At 26.0 Feet A 1/2 Inch Iron Pin In The Northerly The Of Said County Road, In All 1483.14 Feet To A 1/2 Inch Iron Pin For Corner In The Northerly Line Of Said Bishop Tract; Thence North 62 Degrees 16 Minutes East Along The Northerly Line Of Said Bishop Tract, 147.08 Feet To A 1/2 Inch Iron Pin For Corner At The Northwest Corner Of A 5.0 Acre Tract Of Land Ont Of Said Balch Survey Conveyed By C. W. Holder And Wife, Sharon Holder To Raymond M. Meeks By Deed Of Trust Recorded In Volume 1119, Page 234, Deed Records, Johnson County, Texas; Thence South 30 Degrees 00 Minutes East Along The Westerly Line Of Said Meeks Tract, At 1454.83 Feet A 1/2 Inch Iron Pin In The North Line Of Said County Road, In All 1480.83 Feet To A Point For Corner In Said County Road At The Southwest Corner Of Said Meeks Tract And In The Southerly Line Of Said Bishop Tract; Thence South 61 Degrees 22 Minutes West Along The South Line Of Said Bishop Tract And Along Said County Road, 147.0 Feet To The Point Of Beginning And Containing 5.0 Acres Of Land Of Which 0.09 Acre Is In Use As A Public Road Leaving 4.91 Acres Net, More Or Less. GIVEN UNDER MY HAND AND SEAL OF SAID COURT at Cleburne, Texas this 29th day of September, 2025. Issued at the request of: Kathryn Dahlin Address: 13105 Northwest Freeway, Suite 960, Houston, TX 77040

NOTICE OF PUBLIC HEARING

Pursuant to Section 232.009 of the Texas Local Government Code, the Johnson County Commissioners Court will consider an application and hear protests to the revision of the recorded subdivision plat of Twin Creeks Addition, Lot 25R, Block 2, recorded in Instrument No 2025-113, of the Official Plat Records of Johnson County, Texas:

**Lot 25R, Block 2
to be Revised to Create
Lot 25R-1, Block 2**

At: 9:00 o'clock a.m. on: October 27, 2025 in the Commissioners' Courtroom on the second floor Of the Johnson County Courthouse 2 North Main Street, Cleburne, Texas 76033

NOTICE TO CREDITORS

Notice is hereby given that original Letters of Testamentary for the Estate of Thelma Jean Voss-Peterson, Deceased, were issued on July 28, 2025, in Cause No. CC-P202526191, now pending in the County Court at Law No. 2 of Johnson County, Texas, to: Barbara J. Renken.

All persons having claims against this Estate which is currently being administered are required to present them to the undersigned within the time and in the manner prescribed by law.

c/o: Barbara J. Renken
704 Waterford Way
Joshua, Texas 76058

DATED the 14th day of October 2025.

/s/ Anthony Coggin
Anthony Coggin
State Bar No. 24044278
Coggin & Coggin, PLLC
Attorney for Barbara J. Renken
250 NW Tarrant Avenue, Suite E
Burleson, Texas 76028
Tel. (817) 295-7161
Fax. (817) 295-8052
Email: acoggin@dcoggin.com

NOTICE TO CREDITORS

Notice is hereby given that original Letters of Testamentary for the Estate of Priscilla Anne Burrows, Deceased, were issued on October 14, 2025, in Cause No. CC-P202526344, now pending in the County Court at Law No. 2 of Johnson County, Texas, to: Charles Louis Burrows.

All persons having claims against this Estate which is currently being administered are required to present them to the undersigned within the time and in the manner prescribed by law.

c/o: Charles Louis Burrows
3010 Eggleston Road
Crowley, Texas 76036

DATED the 15th day of October 2025.

/s/ Anthony Coggin
Anthony Coggin
State Bar No. 24044278
Coggin & Coggin, PLLC
Attorney for Charles Louis Burrows
250 NW Tarrant Avenue, Suite E
Burleson, Texas 76028
Tel. (817) 295-7161
Fax. (817) 295-8052
Email: acoggin@dcoggin.com

Application is being made with the Texas Alcoholic Beverage Commission for a Wine and Malt Beverage Retail Dealer's Off-Premise Permit by Dolgencorp of Texas, Inc. d/b/a Dollar General Store #3664 located at 580 SW Wilshire Blvd, Burleson, Johnson County, TX, 76028. Officers of said Corporation are Steven R. Deckard, CEO, Kelly M. Dilts, CFO, Neal E. Miller, VP Tax, and Emily C. Taylor, EVP/Secretary.

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Keene Economic Development Corporation (Type B) Board Meeting Minutes

November 18, 2025 at 3:30 PM

Keene City Hall - Robert G. Cooper Council Chamber 1000 N.
Old Betsy Rd., Cleburne, Texas 76031

Live Stream at <https://www.youtube.com/@cityofkeenetexas>

Members Present: President Ricky Stephens, Vice President Daniel Gathings, Donnie Beeson, Gary Heinrich, and Nellie Youngberg

Members Absent: Jimmy Alcala

City staff present: Jonathan Seitz, Don Martin, Holly Russell, Mira Lam, and Cari Warwick

1. Call to Order, Invocation, Pledge of Allegiance

Dr. Stephens called the meeting to order at 3:30 p.m.

2. President's Remarks

Dr. Stephens thanked staff for a successful Starfest. KISD loved having the event held there and hope that it can be there again in the future.

3. City Administration Remarks

Don Martin gave an update on the progress of the developments and possible developments interested in coming to Keene. Jonathan Seitz gave an update on the electronic marquee that it is up and running and still needs to be connected to the internet and training staff on how to upload new content.

4. Public Comments

Paul Gnadts shared that the Candidate Forum for the runoff election will be Thursday at 6:00 p.m. The Christmas Light Parade will stage at Pegasus Landing at Chisolm Trail.

Joveta Kanion, 712 Alaska, spoke in favor of a community garden and greenhouse and asked the Board to consider a program. Board Members asked about possible other locations and partnerships for a garden. Staff encouraged her to come by and speak to staff about possible city locations.

5. Public Hearing

A. Hold a public hearing to hear citizen comments and hold a discussion on the following proposed projects:

- 1. To provide funds for the purchase and installation of a skate park and related amenities in an amount not to exceed \$300,000; and*
- 2. To provide funds for the purchase and installation of a memorial bench in memory of Matthew Davis in amount not to exceed \$5,000; and*
- 3. To provide funds for the purchase and installation of additional sidewalks in the City, in an amount not to exceed \$200,000; and*
- 4. To provide funds for the improvement of the greenspace known as the "Pocket Park" to be used as community space, in an amount not to exceed \$50,000; and*
- 5. To possibly consider donating a parcel of land to the City of Keene, owned by the Type B board at 526 Wallen Ridge Road for an additional park, approximately 2.197 acres zoned*

SF-2 (Single Family Two), leaving the remaining approximately 2.700 acres for Commercial development zoned C-2.

After the hearing and discussion on the projects has ended, the Keene EDC (Type B) Board may take action on the projects discussed.

The public hearing was opened at 3:37 p.m.

Deandra Alvin, a student and resident in Keene, is in support of a skate park since she has only had fond experiences in being able to roller skate and roller blade at a location.

Caleb Gathings, student and resident of Keene, is an avid skater and shared experiences of finding it difficult to find a location to skate board. He sees the activity as positive and a great way to keep youth active and out of trouble.

Troy Smith, Council Member and resident 310 Woodlawn Drive, spoke about why others cities add skate parks so that it gives skaters a place to go and skate rather than on private properties. He would prefer the location not be the old sand volleyball pits since access is limited. He likes the idea of a skate park, but does not believe the infrastructure is ready for one.

Cari Warwick, city staff member, mentioned that she observed many skaters used the Pinnacle Bank parking lot and curbs which damaged the curbs.

Board Members Nellie Youngberg and Daniel Gathings spoke in favor to the proposed location.

Dr. Stephens asked Caleb Gathings how he usually would plan to get to a skate park. He replied that since there are no sidewalks from where he lives, he would walk to a location to skateboard.

Phillip Jackson shared that TxDOT announced money for enhancing bicycle safety, and encouraged the Board or City to see if such a grant would allow for safer pedestrian access to the park area.

Ms. McElroy, spoke in support of the skate park. She was accompanied by several high school students that would happily use a skate park: Julian, Summer McElroy, Audrey Neighbors. Each voiced their support of the skate park.

Don Martin asked the students of their vision of use for the park. The students were all open to the park being used by bikes, inline skates, skate boards, and such.

The public hearing was closed at 3:59. No action was taken.

6. General

- A. *Review, discuss, and consider the minutes of the regular Keene EDC (Type B) Board meeting held on October 21, 2025.*

A motion was made to accept the minutes as presented. The motion carried unanimously.

Motion made by Heinrich, Seconded by Beeson.

Voting Yea: President Stephens, Beeson, Gathings, Heinrich, Youngberg

- B. *Receive, discuss, and consider the Keene EDC (Type B) Board Fiscal Year-End Financial Report ending September 30, 2025.*

Mira Lam, Director of Finance, gave the year end financial report, pre-audit. Total revenue is above budget by \$44,000, which is \$22,836 more than the previous year. Expenses are \$2,715 under budget. Compared to the previous year, spending was down by \$26,405 for Fiscal Year 2025. Most of the expenses were used on various park improvements. Sales tax

exceeded the projected target for the fiscal year. The money market account has done well, but the city has been notified that the rate will be dropped.

A motion was made to accept the report as presented. The motion carried unanimously.

Motion made by Beeson, Seconded by Heinrich.

Voting Yea: President Stephens, Beeson, Gathings, Heinrich, Youngberg

- C. *Review, discuss, and consider action on the requests of the Keene Chamber of Commerce to increase the EDC-B Board sponsorship amount for the Keene Chamber of Commerce banquet by \$250, and a \$300 sponsorship for a Keene oral history video project.*

Mr. Gnadt, Director of Chamber of Commerce, introduced this item. He has shared that other sponsors have already increased their amount for the banquet, and is asking the board to do so as well.

A motion was made to approve both requests. The motion carried unanimously.

Motion made by Heinrich, Seconded by Youngberg.

Voting Yea: President Stephens, Beeson, Gathings, Heinrich, Youngberg

- D. *Receive a report from staff regarding the cost of batteries for the proposed Elisa Carver Park lighting, and give further direction to staff on the lighting project.*

Don Martin reported that a battery for the proposed lights have an eight-to-ten year life, and cost about \$800 to replace. There is one battery per light pole. Mr. Beeson spoke in favor of lighting the park with ground connected lighting rather than battery-operated lights. Mr. Heinrich agreed with Mr. Beeson. Don Martin spoke about the issue of running power to the lights and adding meters. He also spoke about the requirement by the State that cities show how they are reducing energy usage by five percent each year.

Staff will look into the cost of a meter, and asking the engineers to evaluate adding conduit or cable to put lights on the walking trail.

- E. *Consider the applications of Alma Davila, Charles Easley, Bud Findley, and Phillip Jackson for appointment to the EDC (Type B) Board, to fill the vacancy of the three-year term ending March 2027.*

Mr. Heinrich asked to know more about Alma Davila. A motion was made to table this item. The motion carried four in favor, one against.

Motion made by Heinrich, Seconded by Youngberg.

Voting Yea: President Stephens, Gathings, Heinrich, Youngberg

Voting Nay: Beeson

7. Executive Session

Pursuant to the Texas Open Meetings Act, Chapter 551, Texas Government Code, the Board may convene into Executive Session at any time during the meeting that a need arises for the Board to seek advice from the City Attorney as to any posted item and by the following authority:

- A. **551.072 Deliberations about Real Property** - Review a letter of intent to purchase 526 Wallen Ridge, approximately five acres owned by the EDC (Type B) Board.

Dr. Stephens recessed the meeting into Executive Session at 4:30 p.m.

8. Reconvene into Open Session

To take action on the above-listed Executive Session item(s).

Dr. Stephens called the meeting back to order at 4:36 p.m.

A motion was made to reject the offer received 526 Wallen Ridge. The motion carried unanimously.

Motion made by Heinrich, Seconded by unknown.

Voting Yea: President Stephens, Beeson, Gathings, Heinrich, Youngberg

9. Requests for Future Agenda Items

Bring proposals and quotes for the skate park.

davis bench update to move forward

sidewalks update to move forward

move forward with Luz Arouzo Park improvements

Look into the TxDot granting for bike and pedestrian safety.

Baseball field parking lot installation

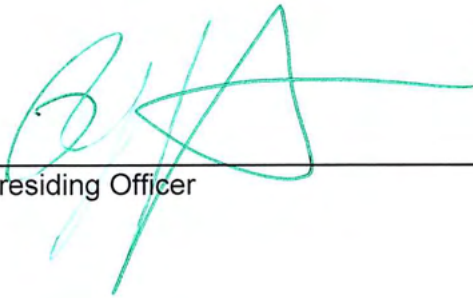
Community Garden (future)

Report on outdoor siren warning.

10. Adjourn

Dr. Stephens adjourned the meeting at 4:56? p.m.

Approved on this 16th day of December 2025.



Presiding Officer

Attest:



Holly Russell, City Secretary



Keene Economic Development Corporation (Type B) Board Meeting Minutes

December 16, 2025 at 3:30 PM

Keene City Hall - Robert G. Cooper Council Chamber
1000 N. Old Betsy Rd., Cleburne, Texas 76031

Recorded Live Stream Available at <https://www.youtube.com/@cityofkeenetexas>

Members Present: President Ricky Stephens, Vice President Daniel Gathings, Donnie Beeson, Gary Heinrich, and Nellie Youngberg

Members Absent: Jimmy Alcala - resigned effective December 15, 2025

City staff present: Jonathan Seitz, Don Martin, Holly Russell, Chief Dan Warner, and Cari Warwick

1. Call to Order, Invocation, Pledge of Allegiance

Dr. Stephens called the meeting to order at 3:36 p.m.

2. President's Remarks

There were no remarks given.

3. City Administration Remarks

There were no remarks given.

4. Public Comments

Each person in attendance who wishes to speak on an item NOT posted on the agenda shall speak during this section. Each speaker will be allotted three (3) minutes.

Paul Gnad, Director of the Keene Chamber of Commerce, gave an overview of the Christmas Parade that was held on December 7. The committee will review the new route that was used this year, and are open to comments and recommendations for next year's parade. He thanked the Board for their contribution to the event. There were 71 floats, which was more than previous years' parades.

5. Public Hearing

There was no public hearing scheduled for this meeting.

6. General

A. Review, discuss, and consider the minutes of the regular Keene EDC (Type B) Board meeting held on November 18, 2025.

A motion was made to approve the minutes as presented, and was seconded. The motion carried unanimously.

Motion made by Heinrich, Seconded by Vice President Gathings.

Voting Yea: President Stephens, Beeson, Vice President Gathings, Heinrich, Youngberg

- B. *Consider the applications of Alma Davila, Charles Easley, Bud Findley, and Phillip Jackson for appointment to the EDC (Type B) Board, to fill the vacancy of the two-year term ending March 2027.*

President Stephens asked about moving this item to Executive Session. The City Manager left to consult the city attorney to see if the Board could do so. This item was held until the final discussion agenda item. Since an attorney was available to give advice on this item, the Board moved this item to Executive Session.

- C. *Review, discuss, and give direction to staff on the priority of EDC (Type B) Board projects.*

The Board reviewed the list of projects that have been discussed at prior meetings and the status of each. Don Martin gave updates to each project as questioned by Members. Mr. Martin shared that putting in a sidewalk down Fourth Street to the park would take about \$20,000 of the budgeted \$50,000. Direction was given to staff to prioritize (1) a sidewalk to the park on Fourth Street and fencing the park, (2) Matthew Davis Memorial Bench, (3) complete the Baseball field drainage improvements, (4) additional sidewalks in the city, and (5) the skate park project.

- D. *Review, discuss, and consider possible action on an update and quotes for an additional secondary outdoor warning siren.*

Chief Warner, Keene Fire and Rescue, presented an update on the cost of an additional, secondary outdoor siren. A quote from Wallace Control and Electric to get electricity to emergency sirens was \$3,856 for the first location at Wallen Park and \$2,501.00 for the second location on Old Mansfield Road. A quote from Dugger Electric was \$16,347.00 to get electricity to a siren. A quote from the company that provides a siren, the cost is over \$42,000 plus the cost for a pole for mounting. A steel pole is recommended. Using the lesser of the electric quotes, the total is approximately \$91,965 for two sirens. There was question if there were any grants, but it was noted that many of the grant requests to the State are being awarded to the areas that experienced the recent devastating floods last spring/summer. It was asked if a siren could be added to the new police station location.

A motion was made to approve this project for two outdoor warning sirens, not to exceed \$100,000, and seconded. The motion carried unanimously.

Motion made by Youngberg, Seconded by Beeson.

Voting Yea: President Stephens, Beeson, Vice President Gathings, Heinrich, Youngberg

- E. *Review, discuss, and consider approval of the Matthew Davis Memorial Bench project, not to exceed \$5,000; and recommend approval to City Council.*

TxDOT approves of the project as long as the bench is 12 feet back from the curb, and the property owners agree. The bench pad cannot tie into the sidewalk as that would require TxDOT approval. A motion was made to approve this project and send it for approval of Council, and seconded. The motion carried.

Motion made by Beeson, Seconded by Youngberg.

Voting Yea: President Stephens, Beeson, Vice President Gathings, Heinrich, Youngberg

- F. *Review, discuss, and consider approval of improvements projects to Luz Arauzo Park, not to exceed \$50,000, and recommend approval by Council.*

A motion was made to start with the installation of sidewalks on Fourth Street and perimeter fencing to improve this park, with funds not to exceed \$50,000, and to recommend approval by Council for the project; and was seconded. The motion carried.

Motion made by Heinrich, Seconded by Youngberg.

Voting Yea: President Stephens, Beeson, Vice President Gathings, Heinrich, Youngberg

- G. *Review, discuss, and consider action on the request of Keith Jenkins for sponsorship/support for the Vairday Music Festival being planned for the first weekend in April 2026, by waiving the rental fee for the Community Center.*

This item was moved up and discussed before agenda item A to allow the guest speaker time to make another meeting.

Keith Jenkins gave information about the event, and spoke about the many hidden music talents in the city that are looking for opportunities to perform. He is trying to put together a festival that would allow local musicians a weekend to perform and showcase their talents. Cari Warwick, Management Assistant, provided information about Mr. Jenkins' request. It was asked if the event had an admission charge or participant fee, to which Mr. Jenkins said the event is free. The Board discussed concern about setting a precedent of coming before the Board to request the rental fee be waived; but is agreeable to an exchange since Mr. Jenkins provided music services to a two-day city event at no cost.

A motion was made to approve the request made by Keith Jenkins for waiving the rental fee of the Community Center for the Vairday Music Festival being planned for the first weekend in April 2026, and seconded. The motion carried.

Motion made by Heinrich, Seconded by Youngberg.

Voting Yea: President Stephens, Beeson, Vice President Gathings, Heinrich, Youngberg

7. Executive Session

If, during the course of the meeting and discussion of any items covered by this notice, the EDC-B Board determines that a Closed or Executive Session of the Board is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 - consultation with attorney; Section 551.072 - deliberation regarding real property; Section 551.073 - deliberation regarding prospective gift; Section 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Section 551.076 - deliberation regarding security devices or security audit; Section 551.087 - deliberation regarding economic development negotiations; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the Board will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

President Stephens recessed into Executive Session at 4:25 p.m. to discuss General agenda item 6B under the provision of 551.071 for consultation with the City Attorney.

8. Reconvene into Open Session

To take action on the above-listed Executive Session item(s).

President Stephens reconvened the meeting at 4:41 p.m. He called for nominations for recommendation of appointment to the EDC-B Board. There was a motion to recommend Mrs. Davila to the B Board. The motion carried.

Motion made by Heinrich, Seconded by Beeson.

Voting Yea: President Stephens, Beeson, Heinrich, Youngberg

Abstaining: Vice President Gathings

A motion was made to recommend Mr. Phillip Jackson for appointment to the B Board. The motion carried.

Motion made by Beeson, Seconded by Youngberg.

Voting Yea: President Stephens, Beeson, Vice President Gathings, Heinrich, Youngberg

9. Requests for Future Agenda Items

Name of the EDC-B Board.

10. Adjourn

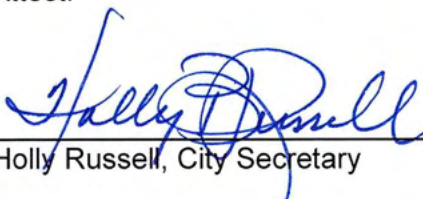
There being no further business to discuss, President Stephens adjourned the meeting at 4:44 p.m.

Approved on this 17th day of February 2026.



Presiding Officer

Attest:



Holly Russell, City Secretary

CLASSIFIEDS

Public Notices

ORDER OF SALE

THE STATE OF TEXAS
COUNTY OF JOHNSON

THIS NOTICE OF FORECLOSURE IS GIVEN pursuant to Tex. Tax Code Chapter 34, and Tex. R. Civ. P. 21a., by virtue of an Order of Sale issued on October 6, 2025, pursuant to the Judgment rendered in favor of the plaintiffs and/or intervenors on September 17, 2024 by the 18th Judicial District Court in Johnson County, Texas, in Cause No. DC-T202200197 styled BURLESON INDEPENDENT SCHOOL DISTRICT vs. JASON L. TUCKER, on DECEMBER 17th, 2025,I levied, against all legal interest and/or right of all defendants subject to said Judgment, upon the following described tracts or parcels of land:
STREET ADDRESS: 423 Hidden Ridge Dr., Burleson, Texas 76028;
TAX ACCOUNT NUMBER(S): 126.2662.01310; and
LEGAL DESCRIPTION: LOT 11, BLOCK 4, HIDDEN CREEK ESTATES, PHASE 1,AN ADDITION IN JOHNSON COUNTY, TEXAS, ACCORDING TO THE PLAT OF SAID ADDITION RECORDED IN VOLUME 8, PAGE 913, PLAT RECORDS OF JOHNSON COUNTY, TEXAS.
On February 3, 2026, being the first Tuesday of said month, between the hours of 10:00 am and 4:00 pm, at the outside West doors of the Courthouse, Cleburne, Texas, I will offer for sale and sell at public auction, for cash, all the right, title, and interest of all defendants subject to said Judgment,in and to said tracts or parcels of land, as provided for by the Texas Tax Code, to satisfy said Judgment for delinquent property taxes, accrued penalties, interests, and attorney's fees, totaling **\$53,967.73**, plus all post judgment interest, penalties, court costs and costs of sale awarded therein and pursuant to the Texas Tax Code, due on said tracts or parcels of land. The sale shall begin no earlier than 10:00 a.m. and no later than three hours thereafter. The sale shall be completed by three hours after it commences or 4:00 p.m., whichever occurs first. I hereby verify, certify and declare under penalty of perjury that I delivered a true and correct copy of this Notice of Foreclosure Sale by Certified Mail and First-Class Mail through the United States Postal Service,return receipt requested, to each of the defendant named in said Judgment.
"THIS SALE IS BEING CONDUCTED PURSUANT TO STATUTORY OR JUDICIAL REQUIREMENTS. BIDDERS WILL BID ON THE RIGHTS, TITLE, AND INTERESTS, IF ANY, IN THE REAL PROPERTY OFFERED. "THE PROPERTY IS SOLD AS IS, WHERE IS, AND WITHOUT ANY WARRANTY, EITHER EXPRESS OR IMPLIED. NEITHER THE SELLER NOR THE CONSTABLES OFFICE WARRANTS OR MAKES ANY REPRESENTATIONS ABOUT THE PROPERTY'S TITLE, CONDITION, HABITABILITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. BUYERS ASSUME ALL RISKS. "IN SOME SITUATIONS, A LOT OF FIVE ACRES OR LESS IS PRESUMED TO BE INTENDED FOR RESIDENTIAL USE. HOWEVER, IF THE PROPERTY LACKS WATER OR WASTEWATER SERVICE, THE PROPERTY MAY NOT QUALIFY FOR RESIDENTIAL USE. A POTENTIAL BUYER WHO WOULD LIKE MORE INFORMATION SHOULD MAKE ADDITIONAL INQUIRIES OR CONSULT WITH PRIVATE COUNSEL."
"ESTA VENTA SE LLEVA A CABO CONFORME A LOS REQUISITOS ESTATUTARIOS O JUDICIALES. LOS OFERTANTES PRESENTARAN SUS OFERTAS SOBRE LOS DERECHOS, TITULO E INTERESES, SI LOS HUBIERE, DEL BIEN INMUEBLE EN VENTA.
"LA PROPIEDAD SE VENDE ASI COMO ESTA, DONDE ESTA, Y SIN NINGUNA GARANTIA, NI EXPLICITA NI IMPLICITA. NI EL VENDEDOR NI EL DEPARTAMENTO DEL CONSTABLE ASEGURA NI DECLARA NADA EN CUANTO AL TITULO DE PROPIEDAD, LA CONDICION, HABITABILIDAD, COMERCIABILIDAD O IDONEIDAD PARA UN DETERMINADO PROPOSITO. LOS COMPRADORES ASUMEN TODOS LOS RIESGOS.
"EN ALGUNAS SITUACIONES, UN LOTE DE CINCO ACRES O MENOS SE PRESUME QUE ESTE DESTINADO PARA USO RESIDENCIAL. SIN EMBARGO, SI LA PROPIEDAD NO CUENTA CON EL SERVICIO DE AGUAS BLANCAS O AGUAS NEGRAS, PUEDE QUE NO CALIFIQUE PARA USO RESIDENCIAL. UN POSIBLE CLIENTE QUE DESEE MAYOR INFORMACION DEBERA INVESTIGAR MAS O ASESORARSE CON UN ABOGADO."
Dated at Johnson County, Texas this 17th day of December, 2025.
Johnson County Constable's Office
Precinct 4, Texas
By: /s/ Troy Fuller, Honorable Troy Fuller
Constable of Johnson County
Precinct 4, Texas.

Public Notices

NOTICE OF SALE

THE STATE OF TEXAS
COUNTY OF JOHNSON

By virtue of an Order of Sale issued out of the Honorable 413TH DISTRICT COURT of JOHNSON County on the 12th day of December, 2025 by the Clerk thereof, in the case of

CAMINO NUEVO, LLC VS LONI MARIE BLAND

In Cause# DC-C202500306 and to me, as CONSTABLE directed and delivered, I will proceed to sell, at 10:00 O'clock AM on the 3rd of February, 2025, which is the first Tuesday of said month,at the West Door of the Courthouse of said JOHNSON County, in the City of CLEBURNE, Texas, the following described property, to wit: DEFENDANT, LONI MARIE BLANDS interest believed to be an undivided ½ interest.

TRACT 1 GEO: **126-3239.00010**

BEING A TRACT DESCRIBED AS: LOT 2, BLOCK 1 OF BROKEN ACRES ESTATES II, AN ADDITION IN JOHNSON COUNTY, TEXAS ACCORDING TO THE PLAT RECORDED IN VOLUME 9, PAGE 143 OF THE PLAT RECORDS OF JOHNSON COUNTY, TEXAS.

Levied on the 22nd day of December, 2025 as the property of

LONI MARIE BLAND, 700 S. THIRD STREET, GRANDVIEW, TEXAS 76050

MUNSCH/HARDT, Servicer and Attorney in Fact for Camino Nuevo, LLC, Plaintiff, C/O Zachary A. Fords, 500 N. Akard Street, Suite 4000, Dallas, Texas 75201-6605

Above sale to be made by me, Constable Troy Fuller, to satisfy the judgement in Cause # DCC202500306 amounting to \$8129.30, in favor of **CAMINO NUEVO, LLC., PLAINTIFF**, together with the cost of said suit, and the proceeds applied to the satisfaction thereof.

BUYER, BY BIDDING ON THIS PROPERTY, ACKNOWLEDGES THAT THE ASSETS ARE SOLD "AS IS," "WHERE IS", WITH ALL FAULTS. WITH NO EXPRESS OF IMPLIED WARRANTIES AS TO THE DEFENDANTS INTEREST IN THE PROPERTY OR THE CONDITION OF THE PROPERTY.

BUYER, BY BIDDING ON THIS PROPERTY, ACKNOWLEDGES THAT HE OR SHE RECEIVES THE ASSETS WHICH MAY BY SUBJECT TO CERTAIN DEDICATIONS, COMMITMENTS, AND OTHER OBLIGATIONS, BURDENS, OR ENCUMBRANCES (INCLUDING WITHOUT LIMITATION THOSE CHARACTERIZED AS COVENANTS RUNNING WITH THE LAND).

Johnson County has not inspected the real property and makes no warranty regarding the condition of the real property or any other property.

The UNDIVIDED ½ INTEREST in the above described tract owned by CAMINO NUEVO, LLC IS NOT being sold through this sale.

GIVEN UNDER MY HAND ON 12/22/2025.

/s/ Troy Fuller, Constable Johnson County, Texas

Public Notices

ADVERTISEMENT FOR BIDS

CITY OF JOSHUA, TEXAS

VEATCH STREET DRAINAGE IMPROVEMENTS

Separate sealed bids for the construction of **Veatch Street Drainage Improvements** will be received by the **City of Joshua, Texas, until 2:00 PM, on February 17, 2026, at 101 S. Main St., Joshua, TX 76058**, and then at said location publicly opened and read aloud. This project consists of removing approximately 56 square yards of asphalt pavement and replacing with concrete pavement, installing approximately 35 LF of 18-inch CMP culvert with 2 TxDOT safety end treatments, and all associated ditch grading and appurtenances. This project also consists of removing and replacing approximately 595 square yards of asphalt pavement and replacing with 2" HMAC, and associated driveway repairs.

The Contract Documents, consisting of Advertisement for Bids, Information for Bidders, Bid Proposal, Bid Bond, Agreement, Performance and Payment Bonds, General Conditions, Notice of Award, Notice to Proceed, Plans, and Specifications, may be examined at the following location:

Jacob & Martin, LLC
1925 Fort Worth Highway, Weatherford, Texas 76086

The Owner reserves the right to waive any informalities and to reject any or all bids. Bids may be held by the Owner for a period not to exceed 60 days from the date of bid opening for the purpose of reviewing the bids and investigating the qualifications of Bidders prior to awarding of the contract.

Contractors must obtain a set of CONTRACT DOCUMENTS online at www.jacobmartin.com by digital download or hard copy to be considered a registered plan holder eligible to bid the project. Cost for digital download of CONTRACT DOCUMENTS will be \$0.00. Hard copies of the CONTRACT DOCUMENTS will be \$100.00 All Copies of the CONTRACT DOCUMENTS must be ordered online and are available for pick up, mail out or digital download via www.jacobmartin.com. Upon verification of online payment, hard copies may be picked up at Jacob & Martin, LLC, located at 1925 Fort Worth Highway, Weatherford, Texas 76086.

Bid Bond: A certified check or bank draft, payable to the order of the City of Joshua, negotiable U.S. Government bonds (at par value) or a satisfactory Bid Bond executed by the Bidder and an acceptable surety in an amount equal to five percent (5%) of the total bid shall be submitted with each bid.

City of Joshua Mike Peacock, City Manager January 17th & 24th, 2026

Public Notices

ADVERTISEMENT FOR PROPOSALS

Notice to Proposers

The City of Cleburne, Johnson County, Texas is soliciting Sealed Proposals for the following:

RFP 26-02 HONOR MONUMENT

Bids must be received in the office of the City Secretary at 10 N. Robinson Street by **1:30 P.M. (CST), FRIDAY January 30, 2026**, at which time the bids will be opened and publicly read.

A **mandatory pre-bid conference** will be held at **1:30 P.M. (CST), Thursday January 15, 2026** at 10 N. Robinson Street, Cleburne, Texas. An optional site visit will be held immediately after the pre-bid conference at Winston Patrick McGregor Park located at 1628 W Henderson St. Cleburne, Tx 76033 from 3:00 P.M. to 4:00 P.M.

Bids received after the above-specified time will not be considered. Submission of a bid without attending the mandatory pre-bid conference will result in the bid being disqualified.

The CONTRACT DOCUMENTS are available electronically from the following websites: Public Purchasing website at <https://www.publicpurchase.com> and <http://www.cleburne.net/207/Bid-Opportunities>

Public Notices

Invitation to Bid

CITY OF BURLESON

ST2503 ELK DRIVE SIDEWALK IMPROVEMENTS

Notice is hereby given that the City of Burleson is seeking proposals for **ITB 2026-013 Elk Drive Sidewalk Improvements (ST2503)**. The deadline for submission is February 12, 2026 at 2:00PM CST. The bid opening will be virtual at 3:00PM. A non-mandatory pre-bid MS Teams Meeting will be held January 28, 2026 at 10:00AM CST. Links for the virtual meetings will be provided via Euna Solutions, formerly Bonfire.

The project includes: paving and grading improvements. The Project has an expected duration of 60 calendar days.

Specifications and Contract Documents for this project shall be available for viewing and download in electronic (PDF) format at the City's e-procurement system, Euna Solutions <https://burlesontx.bonfirehub.com/login> (registration is required) at no cost beginning January 17th.

Any interpretations, corrections, clarifications, or changes to this Invitation to Bid will be issued via addendum. Addenda will be posted in Bonfire. It is the responsibility of the respondent to monitor the Bonfire website for addenda. Proposers shall acknowledge receipt of each addendum by submitting a signed copy with their submission. Oral explanations will not be binding.

POSTED THIS the 16th day of January 2026, in the Burleson City Hall, 141 West Renfro, Burleson, Texas.

Public Notices

NOTICE OF PUBLIC SALE

Notice is hereby given that the undersigned intends to sell the personal property described below to enforce a lien imposed on said property under the Self-Storage Facility Lien Statute (Chapter 59). The undersigned will sell online by competitive bidding on January 31, 2026, at 10:00am. The following units: (2)
Unit 1:
Cindy Black
Items in unit: unopened Totes, Furniture, crock pot, Household items

Unit 2:
Austin Taylor
Items in unit: Toys, Tools, Household items, Furniture, Mattresses, heater

These items will be auctioned online by Storage Treasures via website at www.storage-treasures.com
All purchased items sold as is. Items for these 6 Units is located at Trio Self Storage 1000 Highland Rd Cleburne Tx 76033.

Public Notices

NOTICE OF PROJECTS & PUBLIC HEARING

Keene Community Development Corporation,

a Type “B” Economic Development

Sales Tax Corporation

The Keene Community Development Corporation, a Type “B” Economic Development Corporation, hereby gives notice, pursuant to Texas Local Government Code 505.158 and 505.159 that the Corporation proposes the use of sales tax proceeds to fund the following projects during a meeting to be held on: **February 17, 2026, at 3:30 P.M.** in the Keene City Hall, Robert G. Cooper Council Chambers, 1000 N. Old Betsy Rd, Cleburne, Texas 76031

1. To provide funds for the purchase and installation of secondary outdoor warning sirens in an amount not to exceed \$100,000; and

2. To provide funds for the purchase and installation of a additional lighting to the Elisa Carver Park complex and parking in an amount not to exceed \$194,000.

The Keene Community Development Corporation will conduct a public hearing during a meeting to solicit citizen input regarding the proposed projects and general proposed projects described above. Interested citizens are encouraged to attend. For further information or to offer comments in writing please contact: Don Martin, Director of Neighborhood & Development Services, at dmartin@keenetx.com.

ADVERTISEMENT

Notice to Proposers

The City of Cleburne, Johnson County, Texas is soliciting Sealed Proposals for the following:

RFP 26-01 LAKESHORE PARK

Bids must be received in the office of the City Secretary at 10 N. Robinson Street by **1:30 P.M. (CST), WEDNESDAY FEBRUARY 25, 2026**, at which time the bids will be opened and publicly read.

A mandatory pre-bid conference will be held at **1:30 P.M. (CST), THURSDAY JANUARY 29, 2026** at 10 N. Robinson Street, Cleburne, Texas. An optional site visit will be held immediately after the pre-bid conference from 3:00 P.M. to 4:00 P.M.

Bids received after the above-specified time will not be considered. Submission of a bid without attending the mandatory pre-bid conference will result in the bid being disqualified.

Electronic submissions will not be accepted.

The CONTRACT DOCUMENTS are available electronically from the following websites: Public Purchasing website at <https://www.publicpurchase.com> and <http://www.cleburne.net/207/Bid-Opportunities> and CIVCAST <https://www.civcastusa.com/>

NOTICE OF PUBLIC SALE

Notice is hereby given that the undersigned intends to sell the personal property described below to enforce a lien imposed on said property under the Self-Storage Facility Lien Statute (Chapter 59). The undersigned will sell online by competitive bidding on January 31, 2026, at 10:00am. The following units: (2)

Unit 1:
Alexa Perryman
Items in unit: Household items, Dolly, Clothes, Furniture, Microwave, bicycle

Unit 2:
Nic Rutkowski
Items in unit: Boxes, Furniture, Toys, clothes, sitting walker, Household items, furniture

These items will be auctioned online by Storage Treasures via website at www.storage-treasures.com
All purchased items sold as is. Items for these 2 Units is located at Rio Vista Mini Storage 938 Tx 174 Rio Vista Tx 76093

NOTICE TO ALL PERSONS HAVING CLAIMS AGAINST THE ESTATE OF RISA JANIE ALLRED

Notice is hereby given that original Letters of Independent Administration for the Estate of RISA JANIE ALLRED, Deceased, were issued on January 9, 2026, in Cause No. CC-P202526331, pending in County Court at Law No. 1, Johnson County, Texas, to RAYMOND RAY LEE, RANDAL WAYNE LEE, and RICHARD STEPHEN LEE, Independent Co-Administrators.
All persons having claims against this Estate which is currently being administered are required to present them to the undersigned within the time and in the manner prescribed by law.
RAYMOND RAY LEE, RANDAL WAYNE LEE, and RICHARD STEPHEN LEE, Independent Co-Administrators
c/o: W. Burton Baker, SBN: 01598200
Lummus, Hallman, Pritchard & Baker, P.C.
502 N. Ridgeway Drive, P.O. Box 32
Cleburne, Texas 76033
Telephone: 817-641-4451
Facsimile: 817-641-0517
SAM SCHMIDT, SBN: 24132395
Email: sschmidt@lhplaw.com
W. BURTON BAKER, SBN: 01598200
Email: bbaker@lhplaw.com
DATED the 13th day of January 2026.
/s/ **W. Burton Baker**

NOTICE OF PUBLIC HEARING CONCERNING A MASS GATHERING

On Thursday, January 29, 2026 at 8:15 am at the Historic Courthouse, 2 N. Main, Room 201, Cleburne, Texas, there will be a public hearing for the purpose of receiving public comment and deciding the following issue:

“APPLICATION FOR A MASS GATHERING BY SAM GUTIERREZ, BIG RANCH PROMOTIONS, LLC FOR EQUESTRIAN EVENT TO BE HELD ON SUNDAY, FEBRUARY 8, 2026 AND SUNDAY, FEBRUARY 15, 2026 AT 5224 COUNTY ROAD 417, CLEBURNE, TEXAS 76031”

NOTICE OF PUBLIC SALE

Notice is hereby given that the following will be sold to the highest bidder with bidding to take place at lockerfox.com on **Monday the 26th day of January, 2026 at 9:00 AM** to satisfy a landlords lien, pursuant to Chapter 59, Texas Property Code. Payment to seller via credit/debit card and pickup at the facility. Self-Storage unit contents of the following customers containing household and other goods will be sold. **10 Federal Storage, 2121 S Burleson Blvd, Burleson, TX, 76028** Nick Dudger. Lleyton Taylor. Sarah Thomas. Nathaniel Voss. Ernest Fuselier

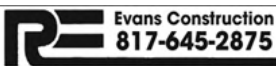
buy + sell

Misc Merchandise

Buying Various Items that are used, wrecked or in need of repairs; campers, motorhomes, pontoon and other boats, jet skis, farm and oil field equipment, cars, pickups and trucks, utility, enclosed or stock trailers.
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Mobile: 817-320-0115

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27



Keene Economic Development Corporation (Type B) Board Meeting Minutes

February 17, 2026 at 3:30 PM

Keene City Hall - Robert G. Cooper Council Chamber
1000 N. Old Betsy Rd., Cleburne, Texas 76031

Recorded Live Stream available at <https://www.youtube.com/@cityofkeenetexas>

Members Present: President Ricky Stephens, Donnie Beeson, Phillip Jackson, and Nellie Youngberg

Members Absent: Vice President Daniel Gathings, Alma Davila, Gary Heinrich

City staff present: Jonathan Seitz, Don Martin, Holly Russell, Chief Dan Warner, and Cari Warwick

1. Call to Order, Invocation, Pledge of Allegiance

President Stephens called the meeting to order at 3:30 p.m.

2. President's Remarks

None were made.

3. City Administration Remarks

Don Martin, Director of Neighborhood and Development Services, shared that the City is working with the Joshua Youth Sports Association to get a softball program going in return for assistance with rehabbing the baseball fields.

4. Public Comments

None were made.

5. Public Hearing

Public hearing and take possible action regarding the following items.

A. *Hold a public hearing to hear citizen comments and hold a discussion on the Keene Community Development Corporation, a Type "B" Economic Development Corporation, proposed use of sales tax proceeds to fund the following projects:*

- 1. To provide funds for the purchase and installation of secondary outdoor warning sirens in an amount not to exceed \$100,000; and*
- 2. To provide funds for the purchase and installation of a additional lighting to the Elisa Carver Park complex and parking in an amount not to exceed \$194,000.*

President Stephens opened the public hearing at 3:42 p.m.

Chief Warner gave an overview of the project, the costs, and noted that new quotes would have to be obtained.

Paul Gnadt, resident of Keene, spoke in favor of this project.

A representative from Fonroche Lighting was present to give information on on their lights and to answer any questions about the outdoor lighting. It is a "plug and play" solution since they are solar powered. It does not require digging or trenching.

President Stephens closed the public hearing at 3:48 p.m.

- B. Following the public hearing, the Keene EDC (Type B) Board may review, consider, or take possible action on the public hearing items.*

A motion was made to approve these projects and recommend to Council the approval of a resolution allowing the EDC-B Board to provide funds for the purchase and installation of two secondary outdoor warning sirens in an amount not to exceed \$100,000, and was seconded. The motion carried unanimously.

Motion: Beeson Second: Youngberg
Voting For: Stephens, Beeson, Jackson, Youngberg

A motion was made to provide funds for the purchase and installation of additional lighting to the Elisa Carver Park complex and parking lot in an amount not to exceed \$194,000; and seconded. After some discussion, the motion was amended to fund the addition of lights to Elisa Carver Park parking lot and soccer fields, and seconded. The motion carried unanimously.

Motion, amended motion: Beeson
Second to both motions: Youngberg
Voting For: Stephens, Beeson, Jackson, Youngberg

Mr. Beeson asked for a quote to light the walking trail using the streetlights rather than the bollards.

6. General

- A. Review, discuss, and consider the minutes of the regular Keene EDC (Type B) Board meeting held on December 16, 2025.*

A motion was made to approve the minutes as presented, and seconded. The motion carried.

Motion: Youngberg
Second: Beeson
Voting For: Stephens, Beeson, Jackson, Youngberg

- B. Receive an update on current projects: Luz Arauzo Park, Skate Park, Community Gardens, Matthew Davis Memorial Bench.*

Cari Warwick, Management Assistant, gave a report on the status of ongoing, open projects. Skate Park RFP are under review by legal and Finance. Community Garden is under review by legal, Pocket Park/Luz Arauzo Park is under research for fence and sidewalk quotes, the Matthew Davis Memorial Bench is nearing completion. No action was taken. The Board directed staff to look at lighting, swing set, fence, trash cans, picnic tables, groundcover for under \$45,000.

- C. *Review, discuss, and consider recommending to Council the reappointments of Donnie Beeson, Daniel Gathings, Gary Heinrich, and Nellie Youngberg to the EDC Type B Board for a two-year term ending March 2028, or consider the recommendation of a new appointment from applications that have previously been received from Charles Easley, Bud Findley, and Vincent Castro.*

A motion was made to recommend to Council the reappointments of Donnie Beeson, Daniel Gathings, Gary Heinrich, and Nellie Youngberg to the EDC Type B Board for a two-year term ending March 2028; and seconded. The motion carried.

Motion: Jackson

Second: Youngberg

Voting For: Stephens, Beeson, Jackson, Youngberg

7. Executive Session

There was no recess to Executive Session.

8. Reconvene into Open Session

There was no action to be taken.

9. Requests for Future Agenda Items

There were no requests made.

10. Adjourn

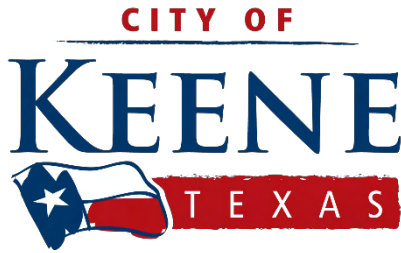
There being no further business, President Stephens adjourned the meeting at 4:16 p.m.

Approved on this _____ day of _____ 2026.

Presiding Officer

Attest:

Holly Russell, City Secretary



City Council Regular Meeting

April 02, 2026, at 6:00 PM

Submitted by:

Jonathan Seitz, City Manager
citymanager@keenetx.com

Discussion Report Item 7B

SUBJECT:

Review, discuss, and consider approving the expenditure of up to \$115,000 to repair Well 12.

BACKGROUND:

The motor on the pump went out and was at end of life with an average life span of 10 years. Pump was currently in year 10. Will need to replace the pump along with the piping that goes down to it. City has traditionally used Palestine Drilling for the past 20 years. May want to consider giving Jurgensen Pump an opportunity since this is a smaller well and a good one to test on. Quality of pump in their quote is a good brand too.

ATTACHMENTS:

- Well #12 Failure Assessment
- Stanley Mitchell Quote
- Palestine Drilling Quote
- Jurgensen Pumps Quote

On March 23, well #12 went offline unexpectedly. Palestine Drilling was called to conduct downhole diagnostics to assess the condition of the well. The evaluation revealed significant mechanical issues that could not be resolved, indicating that the well assembly would need to be pulled and replaced.

Further inspection confirmed that both the pump and motor had reached the end of their effective service life. These components have been in continuous operation since 2016, and the extent of wear and deterioration contributed to the failure. Based on these findings, the replacement of well equipment was determined to be only course of action to restore proper function.

The well's pump and motor are set at a depth of 1,291 feet. Currently, the structural integrity of the column pipe remains unknown. Due to this uncertainty, there is a possibility that additional materials and replacement piping will be required during the pulling and reinstallation process. This represents a potential added cost to the project, currently estimated at approximately \$25,820 for pipe replacement if deemed necessary upon removal and inspection. This amount is not included in the original quotes received and should be considered a contingency expense.

Following this assessment, a series of quotes have been received for the pulling of the existing equipment and the installation of replacement components. These proposals outline the anticipated costs associated with labor, equipment, and materials necessary to complete the work exclusive of any unforeseen pipe replacement.

The quotes are as follows:

Jurgensen Pump \$68,254.00

Palestine Drilling & Services \$89,041.50

Stanley Mitchell \$87,032.59

Based on a review of the submitted proposals, it is my recommendation that we move forward with Jurgensen Pump. Their quote is more in line with current market pricing for equipment and services and represents the most cost-effective option for completing the project while maintaining reliability and performance.



Stanley Mitchell Water Well Services

122 Smokey Terrace Lane | Weatherford, Texas 76085
Drillforce1@gmail.com

RECIPIENT:

The City of Keene

3601 U.S. 67
Cleburne, Texas 76031

Phone: 8176590796

Estimate #507

Sent on Mar 27, 2026

Total \$87,032.59

Product/Service	Description	Qty.	Unit Price	Total
3" D.I. Check w/breakoff plug	3" D.I. Check w/breakoff plug	3	\$599.15	\$1,797.45
60 hp 6/480/3 ph motor	6" Hitachi 60 HP 480 v 3 phase Motor	1	\$12,984.00	\$12,984.00
Bowl Assembly	60 Hp 125 GPM Pump Bowl Assembly	1	\$14,378.14	\$14,378.14
3" X 12" Galvanized Nipple	3" X 12" Galvanized Nipple	2	\$71.00	\$142.00
2/03 XHHW-2 TC BCG	00 Cable x 1300' Cut Length	1300	\$32.87	\$42,731.00
Labor	Pull and run day rate x 2 - 15 ton rig double line Pull out of the hole with 1,281' of 3" drop pipe, cable, and pump assembly. Lay out and inspect all for use. Make up new equipment and run in the hole to set at appropriate depth.	2	\$7,500.00	\$15,000.00
Camera well	Check well integrity and condition with advanced camera system from surface to 1,450'	1	\$3,450.00	\$3,450.00
3 GALV PIPE T/C	3" GALV PIPE T/C	1281	\$14.30	\$18,318.30
3" A.P.I. Coupling	3" A.P.I. Coupling	61	\$77.19	\$4,708.59



Stanley Mitchell Water Well Services

122 Smokey Terrace Lane | Weatherford, Texas 76085
Drillforce1@gmail.com

Product/Service	Description	Qty.	Unit Price	Total
				Not included
Labor	Well rehab, maintenance, or other services hourly rate	1	\$475.00	\$475.00

Subtotal	\$87,032.59
Sales tax exempt (0.0%)	\$0.00
Total	\$87,032.59

Reviews

Landon Lay



This company is amazing!
I called and spoke with the owner Mitchell on the phone.
He scheduled his guys to come out within the hour!
I had a few sheared off bolts on the well head and a leak at the pipe which connects the well head to the 90 degree joint that runs into the ground. Incredibly satisfied with the work they performed.
The crew (2 guys) were very knowledgeable and friendly.
They kept me informed the whole time they were here.
The price was reasonable too.
Very satisfied with their work and the professionalism of this company.
I will...

Jay Strong



In order to avoid this turning into seven pages of review, I will simply say that these guys did in ONE DAY what three other companies couldn't do for me in FOUR MONTHS. They are polite, professional, competent and priced fairly. It doesn't get better than that.

Gilbert Hall



Stanly Mitchel Water Well Service is a refreshing experience in today's business environment. They performed above expectations delivering everything they promised at a better price than quoted. Their crews were professional, courteous, and quicker than estimated leaving the area cleaner than they found it. We will gladly recommend them to anyone needing well service or installation. They will have all our future service work! Outstanding company to do business with. I highly recommend!!!

This quote is valid for the next 30 days, after which values may be subject to change.

PALESTINE DRILLING & SERVICES LLC

Section 7, Item B.

PO BOX 2488

PALESTINE, TX 75802

Date	
3/23/2026	15195

Bill To

KEENE WATER SUPPLY
100 N MOCKINGBIRD LANE
KEENE, TX 76059-2323

Ship To

P.O. Number		Terms	Rep	Ship	Via	F.O.B.	Project	
		Due on receipt		3/23/2026				
Quantity		Item Code	Description				Price Each	Amount
			CITY OF KEENE - WELL NO 12					
20		Sales of Services	Service & Crew Time: Estimated 20hrs				500.00	10,000.00
		Sales of Goods	SME 60hp 460v 3ph Motor				15,676.91	15,676.91
		Sales of Goods	Grundfos 160S500-28				18,433.21	18,433.21
		Sales of Goods	1500' 1/O Flat Jacketed Submersible Wire				37,491.26	37,491.26
		Sales of Goods	4 ea - 3" Check Valves				3,320.12	3,320.12
		Sales of Goods	2400' of 1/4 Airline				1,120.00	1,120.00
		Sales of Goods	Stainless Steel Strapping Material				2,000.00	2,000.00
		Sales of Goods	Submersible Splices				500.00	500.00
		Sales of Goods	Heavy Chlorination				500.00	500.00
Thank you for allowing us to submit this estimate for your review.							Total	
Phone #							\$89,041.50	

Jurgensen Pump, LLC
PO Box 256
McGregor, TX 76657-0256 USA
2548408638

Estimate

Section 7, Item B.



ADDRESS
City of Keene

ESTIMATE #	DATE	
9175	03/26/2026	

PROJECT
Well 12

DESCRIPTION	QTY	RATE	AMOUNT
Well 12 120 GPM 60HP / 3Ph / 460V Setting - 1300' on 3" Pipe -----			
Field Service for Crew with Rig to Pull and Evaluate Well Pump Equipment	1	5,000.00	5,000.00
Grundfos 160S600-31 Submersible Pump End	1	13,020.00	13,020.00
6", 60HP, 460V SME Echo Series Motor	1	7,350.00	7,350.00
# 2/0 3 cond w/grd Flat Submersible Pump Cable per foot	1,300	27.00	35,100.00
3" X 42' Black Pipe w/API Collars per foot	1	20.00	20.00
3" Check Valve Iron w/Plug	2	687.00	1,374.00
1/4" Toro Airline	1,300	0.30	390.00
Miscellaneous HTH, Splice Kit, Buckles, Bandit, Etc.	1	500.00	500.00
Field Service for Crew with Rig to Install and Start-up Equipment	1	5,500.00	5,500.00

Quote Valid for 30 days!	SUBTOTAL	68,254.00
	TAX	0.00
	TOTAL	\$68,254.00

Accepted By

Accepted Date



City Council Regular Meeting

April 02, 2026, at 6:00 PM

Submitted by:

Holly Russell, City Secretary
citysecretary@keenetx.com

Discussion Report Item 7C

SUBJECT:

Review, discuss, and consider action to adopt a revised Boards and Commissions Membership Appointment Policy, amending the section prohibiting Council from being appointed to a board or commission to allow for Council to be appointed in the event there is a shortage of appointed members.

BACKGROUND:

At the March 05, 2026 regular meeting, Council directed staff to provide a draft revision to the Appointment Policy that reflects Council may be appointed to a Board should there be a need for members in situations where there are not enough qualified applicants to keep the Boards functioning.

ATTACHMENTS:

- DRAFT – Revision to the Boards and Commissions Appointment Policy 03.2026

BOARDS & COMMISSIONS

Membership Appointment Policy

The City Council is excited about citizens serving as members of a board or commission in the City of Keene. As an interested citizen and/ or community leader, you can provide an invaluable service to the City through your membership and participation. Board and commission members volunteer for many hours annually to help the city grow, by sharing their time and expertise, and learning more about the City through their membership. Boards and commissions are established to offer citizens an extraordinary opportunity to participate in the City's governmental affairs and influence public policy in various areas. Keene has several boards, commissions, and committees that endeavor to reflect the varied interests of our citizenry.

Structural Overview

Some of the City's boards and commissions are "quasi-official", such as the Board of Adjustment and Planning & Zoning Commission, being required and established by state statute. Others result from provisions of the City Charter or from local ordinances, and are only advisory in nature, as no authority exists to establish policy independent of City Council. However, all boards and commissions add value by helping influence some aspects of City government and by making recommendations on a wide range of topics that eventually come before the City Council.

Boards and commissions are established to work with and through the City staff to develop policies, procedures, and long-range planning of projects that will affect that area of interest. The City has a variety of advisory boards and committees, some of which are standing boards and committees(that remain in existence year round) and some of which are ad-hoc boards and committees(which are created on an as needed basis and which expire once the assigned work has been completed).

Generally, the board and commission members serve two-year terms, however, the Athletic Association has a three-year term. There are no term limits, as the City Council retains the authority to remove members as it deems appropriate.

All of the boards, commissions and committees in Keene are subject to this policy and they include the following:

Board of Adjustment, Charter Review, Building Standards Commission, Keene Business Development Corporation Board, Keene Economic Development Corporation Board, Athletic Association.

All of the listed boards and commissions must comply with varying requirements as set out in the Code of Ordinances, City Charter, and Texas statutes, and the economic development corporations are subject to their bylaws and articles of incorporation which may differ from provisions of this policy.

Member Expectations

Members of the City's boards and commissions are governed by local and state guidelines and regulations that affect all boards and commissions, including but not

limited to Texas laws governing Open Meetings, Open Records, Nepotism, and Conflicts of Interest. Members of City boards and commissions are expected to conduct themselves, both on and off of the dais, so as to give no occasions for distrust or raise questions of integrity or professionalism.

Members of the City's boards and commissions are also called to be advocates of the City's adopted Comprehensive Master Plan or Strategic Plan, and all other applicable long-range planning policies and documents. Since members serve at the "will and pleasure" of the City Council, a demonstrable commitment to the long-range goals of the City is expected.

Eligibility

The following minimum qualifications apply to all prospective applicants seeking appointment to a board or commission:

Residency. Applicants shall be a resident of the City prior to appointment to a board or commission, except where provided by State law, or where a vested interest in the well-being of the community otherwise qualifies the applicant, such as property or business owners, operators, managers, and partners. The economic development boards may have separate requirements.

Attendance. Board and commission members should attend a minimum of 75% of the regularly scheduled meetings each calendar year. Absence from three (3) straight regular meetings results in the automatic resignation of the member. Members of boards and commissions that meet irregularly or infrequently shall have their attendance reviewed at time of reappointment. Good faith attendance is expected in all circumstances.

Relevancy. Applicants should show some degree of qualification or special interest for participation on the board or commission for which they have applied, although this is not a requirement.

Ex- Officio. The City Manager, or designee, shall be considered a permanent ex-officio member of all boards and commissions, but does not possess voting privileges unless otherwise authorized by State or local law, and may attend all executive session meetings.

Nepotism. Applicants to sovereign boards or commissions may not be related, within the first two degrees, to an existing board member of the same board or commission.

Opposition. Applicants should not be in arrears with the City for bills or taxes either at time of application or during term of service. Applicants should not be adverse parties to (nor employees of nor business associates of an adverse party with) pending litigation or a claim against the City or a City employee.

Current City Council. Any current city council member whether elected or appointed may be eligible to serve on a board or commission only in the event that city council recognizes and agrees there is a shortage or lack of qualified, eligible citizens interested in serving on the board or commission, such appointment is permitted by Texas law and city ordinance, and lacking such appointment the board or commission is unable to function.

Removal. The City Council may discretionarily remove any board or commission member at any time, with or without cause, including for, but not limited to, failure to adhere to attendance regulations, residency, or improper conduct unbefitting an appointed official of the City.

Appointment Process

Application forms for all boards, commissions, committees, and task forces can be accessed through the City' s website or by contacting the City Secretary' s office. Applications are considered current for twelve (12) months after their original submittal, after which the application will not be considered eligible for appointment. After twelve (12) months the applicant will need to submit a new application to be considered for future appointment to a board or commission.

For those citizens who are considering appointment to a board or commission, it is recommended that they contact the City Secretary to receive information on the approximate time commitment required, as well as the meeting times and places. The City may establish an interview process or other vetting procedures for applicants.

Meeting Management

Boards and Commissions may establish by-laws, whether formal or informal, and are expected to abide by all applicable state and local regulations. By-laws, whether existing or new, shall not supersede this policy.

Boards and commissions shall only meet on an as-needed basis when legitimate business must be discussed or acted upon, or when State or local law requires. When a lack of business occurs, the meeting of a board or commission shall not be scheduled. Meetings are not required to be "cancelled".

City support staff serve as advisors and liaisons to boards and commissions and can provide research and administrative services; however, support staff shall not be tasked nor assigned work by board and commission members, as no authority exists to assign work to city staff. City support staff are responsible for the coordination, set-up, and compliant posting of all meetings, agendas, and minutes.

The City of Keene thanks you for your interest in serving Keene and encourages you to continue to be involved with the community whether appointed at this time or not. Boards

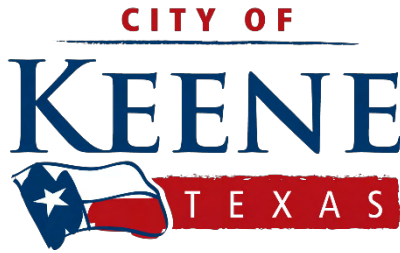
and commissions examine many of the vital issues that face our City, so you are encouraged to engage and become a part of the solution.

Approved and adopted on this _____ day of _____ 2026.

_____Samantha Gillin, Mayor Pro Tem

Attest:

Holly Russell, City Secretary



City Council Regular Meeting

April 02, 2026, at 6:00 PM

Submitted by:

Holly Russell, City Secretary
citysecretary@keenetx.com

Discussion Report Item 7D

SUBJECT:

Review, discuss, and give direction to regarding posting a dress code for those who attend and wish to speak to Council or to revise the Rules of Order and Procedure.

BACKGROUND:

At the March 05, 2026 regular meeting, a resident brought to the Council's attention the distraction caused by some residents who participate in meetings, and asked that a dress code be considered. Staff have consulted the City Attorney, who advised that the dress code in the adopted *Rules of the City of Keene Municipal Court* could be posted outside of the Chamber doors, and Council declare that the dress code is valid for any meetings held in the same room. The other option would be to add the verbiage to the *Rules of Order and Procedure*, but posting them in a visible location before entering the Council Chamber/Court Room usually has a better impact and is easier to enforce by the Presiding Officer and Municipal Judge.

Excerpts from the *Rules of the City of Keene Municipal Court*:

RULE 12 - COURTROOM DECORUM

The Court is charged with the responsibility of maintaining proper order and decorum. Each Court session shall be brought to Order by formal announcement by the Bailiff of the Court, requiring all present in the Courtroom to rise as the Judge takes the Bench.

Dress. Shorts, very short dresses or skirts, halter tops, tank tops, sleeveless shirts of any kind, tops or dresses that reveal excessive cleavage, muscle shirts or tank tops, undershirts, t-shirts with indecent, profane, obscene words, language graphics or illustrations. "sagging" pants, or gang-related clothing are PROHIBITED and WILL NOT BE ALLOWED in the courtroom. Defendants who appear in prohibited attire will be turned away and required to post bond for a new court date.

Accordingly, the Court shall require all litigants, jurors, witnesses, lawyers, and other with whom the Judge deals in an official capacity, to conduct and dress in a manner deemed fitting and respectful of the Court.

Order. Order shall be maintained always. Violation of this rule can result in a reprimand by the judge, expulsion from the courtroom or a contempt citation.

- a. Unless an attorney is making an objection, only one person may speak at a time.
- b. No one may talk while the judge is talking.
- c. Participants will address others respectfully.

d. Courtrooms shall not be used as passageways.

Electronic Devices. Electronic devices are NOT allowed in the courtroom. Failure to comply will result in confiscation by the bailiff until the end of court business for the day. The Judge will allow cell phones in the courtroom if they are turned off or on silent mode. Cellular phones that disrupt court will be confiscated by the bailiff at the direction of the Judge and will only be returned at the end of court proceedings. Further, the individual may be held in contempt of court, which could result in a \$100.00 fine and/or 3 days in jail.

Food/Drink. To maintain cleanliness and decorum in the courtroom, no open containers of food or drink shall be consumed in or brought into the courtroom, except with permission of the judge.

Chewing Gum. No chewing gum in the courtroom.

Hats. No hats, bandanas, do-rags, or any head covering shall be worn in the courtroom, except with permission of the Judge or if religious in nature.

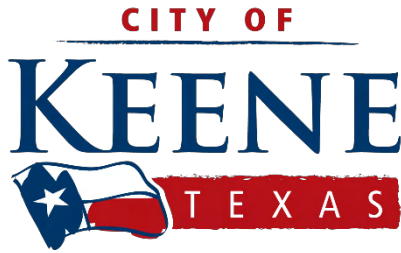
Noise/Gestures. Conversations in the courtroom must be kept to a minimum and not interfere with the proceedings. Inappropriate gestures and remarks will not be tolerated.

Children. Small children must be controlled. Children will be asked to leave, if their behavior causes a disturbance.

Seating. All persons in the courtroom shall be seated except when addressing the judge or jury, when a seat is not available, when directed to rise by a court officer, or with permission of the judge. No leaning on or getting too close to the bench.

Reading Materials. Reading by non-participants shall not be permitted in the courtroom when it causes noise or other distractions to the participants.

Weapons. Absolutely no illegal weapons shall be brought into the courtroom, except for those intended to be offered as evidence. Commissioned peace officers may bring weapons into the courtroom. The judge shall have the discretion to have any object removed from the courtroom.



City Council Regular Meeting

April 02, 2026, at 6:00 PM

Submitted by:

Holly Russell, City Secretary
citysecretary@keenetx.com

Discussion Report Item 7E

SUBJECT:

Review, discuss, and take action to consider rescheduling or canceling the June 4, 2026, regular Council meeting date due to Administration staff's absences to attend seminars and conferences.

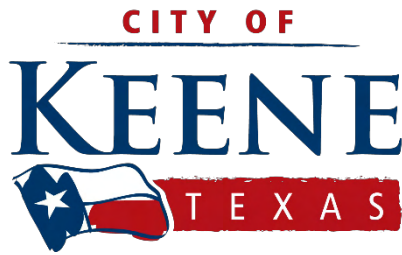
BACKGROUND:

The City Secretary and Management Assistant who set up Council meetings, take the minutes, run the presentation, and handle the livestreaming of the meetings will be out of town to attend a seminar on Economic Development Corporations in Amarillo from June 3-5. This seminar is a requirement for the City Secretary's certification and cannot be missed. City Manager Jonathan Seitz will be attending a state conference that is scheduled for June 4-7.

Staff is requesting for Council to either push the meeting to the third Thursday of June (June 18), or consider cancelling the meeting for the month. The next regular meeting would then be Thursday, July 2, 2026. Should the meeting be pushed to June 18, the city attorney has confirmed availability should they need to be present or available by conference call.

ATTACHMENTS:

- None



City Council Regular Meeting

April 02, 2026, at 6:00 p.m.

Executive Session Items

EXECUTIVE SESSION ITEMS:

Pursuant to the Texas Open Meetings Act, Chapter 551, Texas Government Code, the City Council may recess to Executive Session at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to any posted item and by the following authority:

- A. Texas Government Code Section 551.071** - Consultation with an attorney for advice about pending litigation (Cause No. DC-C202600174 *Vincent Carl Castro v. City of Keene, Texas, Jonathan Seitz, Troyce Samantha Gillin, Robert Allan Foster, Troy William Smith, Johnny Ray Shaw, Robert Eugene Chapman*)
- B. Texas Government Code Section 551.076** - Deliberation regarding security devices or security audits to deliberate the deployment, or specific occasions for implementation, of security personnel or devices.